

**AGENDA**  
**A meeting of the Council of the Corporation**  
**of the Town of Northeastern Manitoulin and the Islands**  
**to be held on Tuesday, February 2, 2021**  
**Electronic Format at 7:00 p.m.**

1. Call to Order
2. Approval of Agenda
3. Disclosure of Pecuniary Interest & General Nature Thereof
4. Minutes of Previous Meeting
  - i. Confirming By-Law 2021-09
5. New Business
6. Minutes and Other Reports
  - i. Mayors update
  - ii. Mike Lecuyer – Ashly Drain concerns
  - iii. Centennial Manor minutes – December 2020
  - iv. ROMA Conference – Attendees reports
  - v. Community Living Manitoulin – Seeking new board members
7. In Camera
  - i. a proposed or pending disposition or acquisition of land for municipal or local board purposes
8. Adjournment

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
17th August 2020/2021

**THE CORPORATION OF THE TOWN OF  
NORTHEASTERN MANITOULIN AND THE ISLANDS**

**BY-LAW NO. 2021-09**

Being a by-law of the Corporation of the Town of Northeastern Manitoulin and the Islands to adopt the minutes of Council for the term commencing December 4, 2018 and authorizing the taking of any action authorized therein and thereby.

WHEREAS the Municipal Act, S.O. 2001, c. 25. s. 5 (3) requires a Municipal Council to exercise its powers by by-law, except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS ENACTS AS FOLLOWS:

1. THAT the minutes of the meetings of the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands for the term commencing December 4<sup>th</sup>, 2018 and held on:

January 26<sup>th</sup>, 2021

are hereby adopted.

2. THAT the taking of any action authorized in or by the minutes mentioned in Section 1 hereof and the exercise of any powers by the Council or Committees by the said minutes are hereby ratified, authorized and confirmed.
3. THAT, where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the minutes mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council or Committees in the above-mentioned minutes, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing the taking of any action authorized therein or thereby or required for the exercise of any power therein by the Council or Committees.
4. THAT the Mayor and proper Officers of the Corporation of the Town of Northeastern Manitoulin and the Islands are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council or Committees as evidenced by the above-mentioned minutes in Section 1 and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of the Corporation of the Town of Northeastern Manitoulin and the Islands and to affix the seal of the Corporation thereto.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS  
2<sup>nd</sup> day of February 2021.

\_\_\_\_\_  
Al MacNevin

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Pam Cress

\_\_\_\_\_  
Clerk



**The Corporation of the Town of Northeastern Manitoulin and the Islands  
Minutes of a Regular Council meeting held Tuesday, January 26, 2021  
via Zoom at 7:00p.m.**

**PRESENT:** Mayor Al MacNevin, Councillors: Barb Baker, Al Boyd, Laurie Cook, Mike Erskine, Jim Ferguson, William Koehler, Dawn Orr, Bruce Wood

**STAFF PRESENT:** David Williamson, CAO  
Pam Cress, Clerk

Mayor MacNevin called the meeting to order at 7:00 p.m.

**Resolution No. 20-01-2021**

Moved by: L. Cook

Seconded by: M. Erskine

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands approves the agenda, as presented.

Carried

**Resolution No. 21-01-2021**

Moved by: D. Orr

Seconded by: J. Ferguson

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands reads a first, second and third time and finally passes By-Law No 2021-07 to adopt the minutes of Council for the term commencing December 4, 2018 and authorizing the taking of any action authorized therein and thereby.

Carried

**Resolution No. 22-01-2021**

Moved by: L. Cook

Seconded by: M. Erskine

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands defers making a decision on the by-law to regulate nuisance wolves and coyotes until February 2, 2021.

Defeated

**Resolution No. 23-01-2021**

Moved by: L. Cook

Seconded by: M. Erskine

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands amends the by-law to regulate nuisance wolves and coyotes to state "this by-law will be a pilot project for 1 year and then revisited."

Defeated

**Ayes: Councillor Boyd and Cook**

**Nays: Mayor MacNevin, Councillors Baker, Erskine, Ferguson, Koehler, Orr, Wood**

**Resolution No. 24-01-2021**

Moved by: J. Ferguson

Seconded by: D. Orr

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands reads a first, second and third time and finally passes by-law 2021-08 being a by-law to provide for the control of nuisance wolves and coyotes, with the following amendments.

1. Add definition of Farmer.
2. Clarify the payment section to verify it is a total budget of \$2000 per year not trapper/hunter/farmer.
3. Remove the statement "wolf has been found damaging or destroying a landowner's property or livestock".

Carried

**Ayes: Mayor MacNevin, Councillors Baker, Boyd, Erskine, Ferguson, Koehler, Orr, Wood**

**Nays: Councillor Cook**

**The Corporation of the Town of Northeastern Manitoulin and the Islands  
Minutes of Council**

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**Resolution No. 25-01-2021**

Moved by: M. Erskine

Seconded by: A. Boyd

BE IT RESOLVED that the Council for the Corporation of the Town of Northeastern Manitoulin and the Islands directs staff to apply for a grant opportunity in the amount of fifty thousand (\$50 000) dollars from the Federation of Canadian Municipalities Municipal Asset Management Program for the Town of NEMI Asset Management Program Enhancement.

FURTHERMORE, BE IT RESOLVED that the Town of Northeastern Manitoulin and the Islands commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities Municipal Asset Management Program to advance our asset management program;

Data Centralization

Standardized Data Collection and Reporting Methodology

Training and Knowledge Transfer

Carried

**Resolution No. 26-01-2021**

Moved by: M. Erskine

Seconded by: B. Wood

WHEREAS, the Council of the Corporation of the Town of Northeastern Manitoulin supports the resolution from a number of other municipalities requesting the Province of Ontario address municipal insurance cost and

WHEREAS the Association of Municipalities of Ontario has outlined seven recommendations to be addressed

THEREFORE BE IT RESOLVED that the Town of Northeastern Manitoulin and the Islands forwards this motion to the Province of Ontario to request that them to investigate the unethical practice of preferred vendors who are paid substantial amount over industry standards, despite COVID 19 delays, as insurance premiums will soon be out of reach for many communities

Carried

**Resolution No. 27-01-2021**

Moved by: M. Erskine

Seconded by: B. Wood

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands does now adjourn at 8:37 pm.

Carried

Al MacNevin                      Mayor

Pam Cress                      Clerk



Mike Lecuyer  
395 North Channel Dr.  
Little Current, ON P0P 1K0

January 7th, 2021

Township of Northeastern Manitoulin Island  
14 Water Street East, P.O. Box 608  
Little Current, Ontario P0P 1K0

I am writing about the water quality and the drainage issues that I have on my property located at 395 North Channel Drive, Little Current.

As you are aware, during the discussions regarding the Ashley Drain construction, I raised several issues about the pond on my property as a filtering agent for my potable water as well as the creek that runs through my property. At the municipal hearing on this, it was ordered by the Tribunal that the trenching and associated works was to stop at my property line. There was to be no further trenching. Unfortunately that order was not followed and the digging continued. The creek has continued to flood over the years. The culverts at my end of the creek by my access point from North Channel Drive have been cleaned several times but the water continues to backlog. I suspect the culverts are incorrectly sized.

The development of the land for the OPP Station beginning in 2018 and the housing development which continues to date have increased the water flow into the area as pavement replaced the grass and sod that used to filter the water. I question the drainage of the land which is at a higher elevation than my property. All of the contaminants from that area are flowing freely without any filtration or slow down on through my property.

The Township was supposed to have had finger ditches dug from the pond/watershed on my property in the hope of draining the water that collects. Those finger ditches have never been dug. I no longer have farm animals using the pond as I am unsure of the water quality or contaminants. The findings of the Tribunal that "the proposed drainage works will not significantly increase the flow of water into and across the Lecuyer property" is an error.

Because of the increase of water draining onto my property I am now experiencing black sludge and grit filling my potable water well. I am changing the well water filters every two weeks during the summer and winter to no avail. I have been here for 30 years and have never experienced these problems. Only since the ditch has been made have I had these problems.

I ask that Council review these concerns so a solution can be found. I am available to walk my property and to answer questions.

Thank you for your consideration of this important matter.

Mike Lecuyer 705.282.4417

A handwritten signature in black ink that reads "Mike Lecuyer". The signature is written in a cursive, flowing style with a large initial "M".



**Manitoulin Centennial Manor  
Board of Management Meeting  
December 17, 2020.  
(Unapproved Minutes)**

**Present via teleconference:**

Pat MacDonald, Wendy Gauthier, Hugh Moggy, Dawn Orr, Dan Osborne, Art Hayden

**Regrets:** Keith Clement, Extendicare Regional Director; Tamara Beam, Administrator; Sylvie Clarke, DOC

**Guest:** Recorder: Tom Sasvari, Expositor Mike Erskine

**1.0 Call to order**

Meeting called to order at 10:10 a.m. by Chair, Pat MacDonald. The members of the Board would once again like to extend a special Thank You to all our staff for all their support and commitment to keeping our residents safe during this difficult time.

**2.0 Approval of Agenda**

57/20 Orr/Lenihan

That we approve the agenda

....carried

**3.0 Approval of Minutes**

58/20 Moggy/Gauthier

That we approve the minutes of October 15, 2020

...carried

59/20 Osborne/Hayden

That we approve minutes of November 26, 2020.

...carried

**4.0 Business Arising from Minutes**

**5.0 Correspondence**

A letter from Deloitte was received to notify the Board of a \$58, 00.00 GST rebate that was calculated for Centennial Manor. After the fees required the rebate the Home should be left with approximately \$40,000.00, possibly a little less. Once the details are finalized we will receive a final bill from Deloitte.

**6.0 Administrator's Report** is not available.

**7.0 Extendicare Report**

60/20 Lenihan/Moggy

That we approve the Financial Statements dated December 10, 2020.0, 2020 as received.

...carried

**8.0 Budget 2021**

61/20 Gauthier/Osborne

That the budget for 2021 be accepted as revised.

....carried

## **9.0 Fundraising Update**

The fund raising report was presented by Wendy Gauthier as follows. The Tree of Lights campaign receipts were \$40,255.75 as of October 1, 2020. Currently, the amount is \$57,255.75 which includes a separate \$5,000.00 donation specified for use to purchase an item for the residents enjoyment. A portion of this was used to purchase an electronic bingo machine which the residents have already been enjoying. The fund raising account total also includes the mutual fund interest. The current balance in Fund Raising is \$82,712.93

Wendy went on to present the Board with the following information. A donor family has stepped up to offer sufficient fund to complete the courtyard renovation (\$57,000.00 from the Tree of Lights has already been dedicated to this project). Following a site visit by landscape architect, Jennifer Harvey, we received a preliminary project proposal for consideration by the Board. If the Board retains her services a design would be ready by summer 2021, with the potential of beginning the project in Fall 2021, depending on the services available for construction, more likely to occur in Spring 2022. The total cost is projected at 200,000 to 250,000 depending on the features that are selected. The donor family has indicated that they are prepared to cover this cost. The Landscape Architectural services as per the proposal from J Harvey are quoted at \$19,775.00

62/20 Moggy/ Hayden

That we accept the fundraising update

...carried

62/20 Gauthier/Orr

Motion to contract J. Harvey according to proposal of 19,225.00

....carried

A second motion unrelated to the courtyard renovation was put forward to the Board

62/20 Moggy/Lenihan

That we use a maximum of \$3000.00 to purchase two big screen Smart TVs for the use of the residents.

...carried

## **10.0 Meeting Date**

The next regular meeting will be January 21, 2021 at 10:00 AM by teleconference.

## **11.0 Adjournment**

63/20 Hayden

That we now adjourn the meeting at 11:25 p.m.

...carried





From: CLM Board of Directors

P.O. Box 152, 6266B Highway 542  
Mindemoya, Ontario, P0P 1S0

To: Lord Mayor and Council, Northeastern Manitoulin and the Islands  
P.O. Box 608, 14 Water Street East,  
Little Current, ON P0P 1K0

Re: Community Living Manitoulin Seeks Board Members

To the Lord Mayor and Council of the Town of Northeastern Manitoulin and the Islands,

We approach you on behalf of the Board and organization of Community Living Manitoulin. We are a long serving non-profit organization based out of Mindemoya that strives to provide care and offer residential, vocational and community services to adults with developmental disabilities. We currently offer care for over 60 individuals across all of Manitoulin.

We would be very grateful if you could reflect upon our mission and your communities and whether there are any individuals from your communities who would be a good fit to join our Board. We are looking for those who would be inspired by our mission to advocate, promote and facilitate the full participation, inclusion, and citizenship of people with developmental disabilities. We have attached our 2019-2021 strategic plan for your review and our most recent Audited Financials or to pass along to anyone you may think might be interested.

As part of Board membership, new directors will be provided with Board orientation and Board training through Charity Village's Boards that Work training program. In acknowledgment of the distances necessary to be travelled for monthly board attendance on-site, CLM Board directors are entitled to an annual mileage stipend. Though typically our meetings are held in person, phone or digital attendance is also permitted especially during the on-going pandemic.

If you or any individuals you might think would be a good fit with our organization have any questions about the organization or the Board, we would be most pleased to have a conversation. Our Board Chair Pam Lambert can be reached at: [plambert@clmanitoulin.com](mailto:plambert@clmanitoulin.com) or by phone at: 705-210-0515.

Thank you for considering our request,

Pam Lambert

Board Chair, On behalf of the Board of Directors of CLM



# COMMUNITY LIVING MANITOULIN STRATEGIC PLAN

## SPRING 2019- WINTER 2021

### INTRODUCTION

Community Living Manitoulin (CLM) has a long history on Manitoulin Island. The original Hope Farm was founded in 1950 by a grass roots organization of parents of children with developmental disabilities who wished to maintain their children's rootedness in their community. To this day, CLM continues to be an organization that is rooted in its community and continues to integrate its members into the community through programming and services.

CLM services the entirety of Manitoulin, providing developmental services through a range of services and under the auspices of public funding through the Ministry of Children, Community and Social Services. As an incorporated not-for-profit organization, we offer residential and community services to adults with developmental disabilities.

CLM currently operates 4 group homes, a Supported Independent Living program, a Life Skills program, a Respite program and a Supported Employment Program.

CLM serves over 60 individuals with developmental disabilities and employs close to 60 staff members. The organization is led by a volunteer Board of Directors who oversee a management team who report to the ministry and oversee the residential and community programming staff.

CLM is pleased to present our strategic plan for the period of 2019-2021.

This strategic plan was undertaken at the behest of the Board of Directors in the Spring of 2019 and reflects on the policies of the organization and new political realities which will impact the organization over the next 3 years.

The board of directors and staff of CLM participated in an afternoon planning session which provided feedback on the organization's current strengths and weakness and which formed the basis for this strategic plan moving forward.



### **Mission Statement**

*Created in 2012 and reaffirmed during the strategic planning process in 2019.*

CLM advocates for, promotes, and facilitates the full participation, inclusion, and citizenship of people who have a developmental disability.

### **Vision**

*Developed in 2012 and reaffirmed and expanded upon during the 2019 strategic planning process.*

CLM envisions a society where everyone belongs, has equality, respect and acceptance. This gives people a sense of self-worth and opportunities for growth. The gifts, uniqueness and innate value of each individual are celebrated, supported and acknowledged as essential to the completeness of the whole community.

We achieve these goals by:

- Providing a safe, respectful and nurturing environment,
- Promoting community inclusion through social, recreational, work, and volunteer opportunities.
- Developing opportunities, supports, and resources for individuals, families and caregivers,
- Developing advocacy and community partnership arrangements,
- Providing safe options of lifestyle and accommodations.

People have the necessary empowerment and are free to:

- Enjoy and exercise all the rights of citizenship,
- Enjoy the ability to make individual choices in safe, self-defined terms,
- Enjoy friendships and other naturally supportive relationships,
- Enjoy a sense of security and freedom from harm,
- Enjoy an individualized level of supports and care that meets each person's needs,
- Enjoy the opportunity and freedom to contribute to, and participate in their community,
- Enjoy the opportunity of doing real work for real pay; fair recognition of accomplishments and the right to eventually retire.



### Goal Statement

*Created in 2012 and reaffirmed during the strategic planning process in 2019.*

CLM pursues the goal that all persons live in a state of dignity, share in all elements of living in the community and have the opportunity to participate effectively.

### Values

*CLM understands that individuals with developmental disabilities and their families have hopes and dreams like all people and that they are in the best position to understand what their needs are and how they should be met. As an agency committed to helping those it serves to achieve their dreams, CLM upholds the following core values. These values were identified in 2012 and affirmed and expanded upon during the 2019 strategic planning process.*

- HONESTY and INTEGRITY – We act with honesty and integrity in everything we do.
- RESPECT and SENSITIVITY – We respect the rights of all individual and those who work within and who come in contact with CLM and we pledge to treat them with respect and sensitivity.
- PRIDE and FULFILLMENT – We take pride in our organization and strive to create an atmosphere of fulfillment in all we do.
- INCLUSION – We strive to fully include Individuals in our community.
- TRANSPARENCY and ACCOUNTABILITY – We accept responsibility for our actions. We are open and transparent.
- OPEN COMMUNICATION – Everyone is encouraged to openly share his or her opinions and views respectfully.
- TEAMWORK – We are supportive of each other's efforts, loyal to one another and care for each other personally and professionally.
- PURPOSE – We are committed to providing Individuals with opportunities for a meaningful and independent life.



### **Strategic Directions and Objectives**

Through the strategic planning process and through a process of prioritization, the board has identified the following 5 key strategic directions.

1. Increase and strengthen Relationships, Collaborations and Strategic Alliances
2. Continually Enhance the Quality of Our Supports and Services for Individuals
3. Invest in and Develop Best Practices in Staff Development and Employee Wellness
4. Strengthen Financial Stability and Sustainability
5. Enhance Governance and Organizational Oversight

#### **Strategic Direction #1**

##### **Increase and strengthen Relationships, Collaborations and Strategic Alliances**

- CLM will explore shared services and the possibility of amalgamation with other organizations in advance of reductions in funding
- CLM will develop and implement a communications and marketing plan to target specific audiences, including: families of individuals supported, schools/colleges, workplaces/businesses/employers to raise awareness of our programs and services and increase opportunities for the people we support; this plan will include enhancing social media communications and the development and publication of an annual report.
- CLM will put a focus on building relationships with key stakeholders including elected officials, Ministries, funders, child protection and other community based organizations and services

#### **Strategic Direction #2**

##### **Continually Enhance and Improve Individual Supports and Services**

- CLM will explore new housing opportunities, including family homes, and service expansions, including marketing and fee-for-services within the Passport program and increase the Employment Services and Volunteer Opportunities programs
- CLM will investigate tools for measuring Personal Outcomes Measures (POMs)
- CLM will explore the implementation of a Client Information Management Service, such as AIMS



### **Strategic Direction #3**

#### **Invest in and Develop Best Practices in Staff Development and Employee Wellness**

- CLM will explore the creation of development plans for employees, that includes professional development/training needs and opportunities for staff that will lead to better retention rates and morale amongst part-time staff which will also increase embodied knowledge and skills to better serve and support individuals served.
- CLM will evaluate employment data and the recruitment processes and implement policies and practices that better allow for successful recruitment and retention of well-qualified staff.
- CLM will encourage and support staff to improve reporting and communications between all levels of the organization

### **Strategic Direction #4**

#### **Strengthen Financial Stability and Viability**

- CLM will explore new avenues for diversified funding, including new fundraising opportunities and grant-writing opportunities and collaborations with other organizations
- CLM will create a comprehensive infrastructure plan that will allow for improved infrastructure budgeting
- CLM will create a comprehensive technology plan that will allow for improved technology budgeting
- CLM will seek to improve internal financial reporting process

### **Strategic Direction #5**

#### **Enhancing Board Governance and Oversight**

- The Board of CLM will oversee the review and dissemination of the CLM's organizational chart, supporting and helping to enforce the organizational definition of roles
- The Board of CLM will develop succession planning for board members and executive positions and pursue best practices for board diversity
- The Board of CLM will pursue developmental sector specific board training
- The Board of CLM will regularly review and update all governing documents, including by-laws, policies and procedures and ensure these are disseminated organization wide