

AGENDA
A meeting of the Council of the Corporation
of the Town of Northeastern Manitoulin and the Islands
to be held on Tuesday, March 21st, 2023
at 7:00 p.m.

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Disclosure of Pecuniary Interest & General Nature Thereof**
- 4. Minutes of Previous Meeting**
 - i. Confirming By-Law 2023-07
- 5. Planning Applications**
 - i. Art and Wendy Lalonde – application for consent
- 6. New Business**
 - i. By-law 2017-10 Planning Rates, Amendment
 - ii. By-law 2023-09 Water and WasteWater Rates
 - iii. By-law 2023-10 Building Department Rates
 - iv. Manitoulin Island Cycling Advocates – Annual Manitoulin Passage Ride
 - v. Habitat for Humanity Cycle Request
- 7. Minutes and Other Reports**
 - i. Manitoulin East Airport Report
 - ii. POA – Minutes March 7, 2023
- 8. Adjournment**

**THE CORPORATION OF THE TOWN OF
NORTHEASTERN MANITOULIN AND THE ISLANDS**

BY-LAW NO. 2023-07

Being a by-law of the Corporation of the Town of Northeastern Manitoulin and the Islands to adopt the minutes of Council for the term commencing November 15th, 2022 and authorizing the taking of any action authorized therein and thereby.

WHEREAS the Municipal Act, S.O. 2001, c. 25. s. 5 (3) requires a Municipal Council to exercise its powers by by-law, except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS ENACTS AS FOLLOWS:

1. THAT the minutes of the meetings of the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands for the term commencing November 15th, 2022 and held on:

March 7th, 2023
March 9th, 2023

are hereby adopted.
2. THAT the taking of any action authorized in or by the minutes mentioned in Section 1 hereof and the exercise of any powers by the Council or Committees by the said minutes are hereby ratified, authorized and confirmed.
3. THAT, where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the minutes mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council or Committees in the above-mentioned minutes, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing the taking of any action authorized therein or thereby or required for the exercise of any power therein by the Council or Committees.
4. THAT the Mayor and proper Officers of the Corporation of the Town of Northeastern Manitoulin and the Islands are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council or Committees as evidenced by the above-mentioned minutes in Section 1 and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of the Corporation of the Town of Northeastern Manitoulin and the Islands and to affix the seal of the Corporation thereto.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
21st day of March, 2023.

Al MacNevin

Mayor

Pam Myers

Clerk

The Corporation of the Town of Northeastern Manitoulin and the Islands
Minutes of a Regular Council meeting held Tuesday, March 7, 2023

PRESENT: Mayor Al MacNevin, Councillors: Patti Aelick, Al Boyd, Laurie Cook, Mike Erskine, William Koehler, Dawn Orr, George Williamson, and Bruce Wood.

STAFF PRESENT: David Williamson, CAO
Pam Myers, Clerk

Mayor MacNevin called the meeting to order at 7:00 p.m.

Disclosure of pecuniary interest and the general nature thereof – none.

Resolution No. 33-03-2023

Moved by: M. Erskine

Seconded by: G. Williamson

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands approves agenda.

Carried

Resolution No. 34-03-2023

Moved by: W. Koehler

Seconded by: G. Williamson

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands now reads a first, second and third time and finally passes By-law 2023-06. Being a by-law to adopt the minutes of Council for the term commencing November 15, 2022 and authorizing the taking of any action therein and thereby.

Carried

Resolution No. 35-03-2023

Moved by: M. Erskine

Seconded by: G. Williamson

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands accepts the tender amount submitted by CTRL Petroleum in the amount of \$226 362.00 for the Airport Revitalization Project.

Carried

Resolution No. 36-03-2023

Moved by: M. Erskine

Seconded by: P. Aelick

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands contributes \$5000 from the Ward 1 Fire Reserve account to the Bay of Islands Community Association for the provision of a subsidy to purchase fire pumps and hose.

Carried

Resolution No. 37-03-2023

Moved by: M. Erskine

Seconded by: G. Williamson

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands approves the placement of the Mnidoo Mnis – Manitoulin Island View trail map at the Information Center at a place suitable to staff.

Carried

**The Corporation of the Town of Northeastern Manitoulin and the Islands
Minutes of Council**

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Resolution No. 38-03-2023

Moved by: A. Boyd

Seconded by: B. Wood

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands accepts the GM Blueplan 2022 Annual Monitoring report for the Little Current Closed Landfill Site.

Carried

Resolution No. 39-03-2023

Moved by: D. Orr

Seconded by: M. Erskine

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands accepts the GM Blueplan 2022 Annual Monitoring report for the Green Bay Closed Landfill Site.

Carried

Resolution No. 40-03-2023

Moved by: P. Aelick

Seconded by: D. Orr

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands accepts the OCWA 2022 Annual Water Treatment Plant report for Sheguiandah.

Carried

Resolution No. 41-03-2023

Moved by: B. Wood

Seconded by: G. Williamson

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands accepts the OCWA 2022 Annual Water Treatment Plant report for Little Current.

Carried

Resolution No. 42-03-2023

Moved by: L. Cook

Seconded by: D. Orr

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands accepts the letter of resignation from Marjorie Collie from the Museum committee, with regret.

Carried

Resolution No. 43-03-2023

Moved by: D. Orr

Seconded by: M. Erskine

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands does now adjourn at 8:06 p.m.

Carried

The Corporation of the Town of Northeastern Manitoulin and the Islands
Minutes of a Regular Council meeting held Thursday, March 9, 2023

PRESENT: Mayor Al MacNevin, Councillors: Patti Aelick, Al Boyd, Laurie Cook, Mike Erskine, William Koehler, Dawn Orr, George Williamson, and Bruce Wood.

STAFF PRESENT: David Williamson, CAO
Pam Myers, Clerk
Sheryl Wilkin, Treasurer

Mayor MacNevin called the meeting to order at 7:00 p.m.

Disclosure of pecuniary interest and the general nature thereof – Councillor Williamson declared a conflict with item 4 iv). Donation request – Bluegrass in the Country

Resolution No. 44-03-2023

Moved by: A. Boyd

Seconded by: D. Orr

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands approves agenda as amended.

Carried

Resolution No. 45-03-2023

Moved by: M. Erskine

Seconded by: P. Aelick

BE IT RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands approves the financial reports as presented.

Carried

Resolution No. 46-03-2023

Moved by: W. Koehler

Seconded by: L. Cook

BE IT RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands approves the list of user fees as per the attached listing.

Carried

Resolution No. 47-03-2023

Moved by: M. Erskine

Seconded by: A. Boyd

BE IT RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands authorizes the Legion to display Remembrance Day Banners on the waterfront lamp posts for the month of November in recognition of our local Veterans.

Carried

**The Corporation of the Town of Northeastern Manitoulin and the Islands
Minutes of Council**

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Resolution No. 48-03-2023

Moved by: A. Boyd

Seconded by: D. Orr

BE IT RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands amends the following motion to read \$200.

BE IT RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands donates \$500 to the Manitoulin Special Olympics Bluegrass in the Country fundraising event.

Carried

Ayes: Councillors Aelick, Boyd, Cook, Koehler, Orr, Wood and Mayor MacNevin

Nays: Councillor Erskine

Resolution No. 49-03-2023

Moved by: M. Erskine

Seconded by: P. Aelick

BE IT RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands donates \$200 to the Manitoulin Special Olympics Bluegrass in the Country fundraising event.

Carried

Ayes: Councillors Aelick, Boyd, Cook, Erskine, Koehler, Orr, Wood and Mayor MacNevin

Resolution No. 50-03-2023

Moved by: B. Wood

Seconded by: G. Williamson

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands does now adjourn at 8:23 pm.

Carried

Al MacNevin, Mayor

Pam Myers, Clerk



Project: Application for Consent
File #: Con 2023-02
Owner: Art and Wendy Lalonde
Legal: Sheguiandah, Concession 12, Lot 22
Except 31R1164 and 31R1215
Civic Add: 2615 E Bay Estates Road North

Purpose of the Application

The consent application is being applied for the purposes of the creation of three lots all of which will be sold.

Official Plan

Designation – Rural and Shoreline

E.1.3 Water Access

It is recognized that some properties, by virtue of their bay, island, or shoreline location, may not have direct road access or frontage. Water access properties may be accessed by boat or floatplane or alternative method.

Development may be permitted on the basis of water access only.

Proponents shall demonstrate that they have adequate parking or docking facilities to the satisfaction of the Town as part of a planning application

Zoning

Designation – Rural and Shoreline Residential

Comments from agencies

No comments from Ministries were received

Comments from the Public

No comments or requests were received from the public.

When Considering Approval, we should consider:

A. Consents

A consent shall only be considered where a plan of subdivision is deemed to be unnecessary, where the application conforms with the policies of this Plan, is consistent with the Provincial Policy Statement, and the consent will generally not result in the creation of more than five new lots on a lot that existed prior to the date of adoption of this Plan, and it does not necessitate the creation of a new municipal road, or the extension of municipal services.

Council shall provide input on municipal conditions of approval for consents.

The proposed lot and retained lot shall have frontage and access on to an opened and maintained public road, or have private road or water access in compliance with the policies of this Plan.

MTO's policy is to allow only one highway entrance for each lot of record fronting onto a provincial highway. AMTO will not allow backlots to create a second entrance on the highway. MTO will not support a consent to separate a home-based business from a residential use which would result in separate entrances for the business and residential parcels.

Lots will not be created which would create a traffic hazard due to limited sight lines on curves or grades.

The lot area and frontage of the lot to be retained and the lots to be severed will be adequate for existing and proposed uses and will allow for the development of a use which is compatible with adjacent uses by providing for sufficient setbacks from neighbouring uses and, where required, the provision of appropriate buffering.

The proposed lot(s) will not restrict the development of other parcels of land, particularly the provision of access to allow the development of remnant parcels in the interior of a block of land.

The proposed development will be serviced in accordance with the policies of Section E.

Remarks to approval considerations.

This application does not constitute a need for a subdivision

The proposed lot creation will be for disposing on one piece

No Park land dedication will be required.

Suggested Conditions if Approved – to be filed within two years of the Notice Decision for certification

The newly created lots will be registered.

Private road access must be extended to an acceptable standard for vehicular traffic

Road use agreements must be in place and registered on title for all newly created lots

Transfer of landform prepared by a solicitor and a schedule to the transfer of landform on which is set out the entire legal description of the parcel,

The applicant must deposit a Reference Plan of Survey in the Land Registry Office clearly delineating the parcels of land approved by The Town of Northeastern Manitoulin and the Islands in this decision and provide the Town Office with a copy.

Prior to final approval by the Town of Northeastern Manitoulin and the Islands, the owner provides confirmation of payment of all outstanding taxes.



Application for Consent

1. Applicant Information

Name of Owner

Address

Phone Number

Cell:

Email:

2. Name of Agent

Name of Agent

Address

Phone Number

Cell:

Email:

3. Property Description

Geographic Township

Roll #

Concession

Lot

RP Plan

Part

Island

Street Address

4. Are there any easements or restrictive covenant's affecting the subject land? ☐ No ☒ Yes

5. If Yes please describe the easement or covenant and its effect

6. Purpose of Application

Type and Purpose of the application

☒

Creation of a New Lot

☐

Addition to a lot

☐

Easement/ROW

☐

A charge

☐

A lease

☐

A correction of title

7. Other Information

Name of Persons to whom land will be transferred:

If lot addition what is the current land use:

8. Description of Subject land and Servicing Information

	Retained	Severance #1	Severance #2
Frontage (IRREGULAR)			
Depth Area	64 ACRES		
Use of Property - Existing	RESIDENTIAL	RESIDENTIAL	RESIDENTIAL
Proposed	RESIDENTIAL	RESIDENTIAL	RESIDENTIAL
Buildings - Existing			
Proposed			
Access	<input type="checkbox"/> Provincial Highway <input type="checkbox"/> Municipal Road Seasonal Road <input type="checkbox"/> Road Allowance <input type="checkbox"/> Municipal Road Year Road <input checked="" type="checkbox"/> Right of Way <input type="checkbox"/> Water Access	<input type="checkbox"/> Provincial Highway <input type="checkbox"/> Municipal Road Seasonal Road <input type="checkbox"/> Road Allowance <input type="checkbox"/> Municipal Road Year Road <input checked="" type="checkbox"/> Right of Way <input type="checkbox"/> Water Access	<input type="checkbox"/> Provincial Highway <input type="checkbox"/> Municipal Road Seasonal Road <input type="checkbox"/> Road Allowance <input type="checkbox"/> Municipal Road Year Road <input checked="" type="checkbox"/> Right of Way <input type="checkbox"/> Water Access
Water Supply	<input type="checkbox"/> Publicly owned water system <input type="checkbox"/> Privately owned communal well <input checked="" type="checkbox"/> Privately owned individual well <input checked="" type="checkbox"/> Lake <input type="checkbox"/> Other	<input type="checkbox"/> Publicly owned water system <input type="checkbox"/> Privately owned communal well <input checked="" type="checkbox"/> Privately owned individual well <input checked="" type="checkbox"/> Lake <input type="checkbox"/> Other	<input type="checkbox"/> Publicly owned water system <input type="checkbox"/> Privately owned communal well <input checked="" type="checkbox"/> Privately owned individual well <input checked="" type="checkbox"/> Lake <input type="checkbox"/> Other
Sewage Disposal	<input type="checkbox"/> Publicly owned Sanitary sewage system <input checked="" type="checkbox"/> Privately owned Septic tank <input type="checkbox"/> Privately owned communal septic system <input type="checkbox"/> Privy	<input type="checkbox"/> Publicly owned Sanitary sewage system <input checked="" type="checkbox"/> Privately owned Septic tank <input type="checkbox"/> Privately owned communal septic system <input type="checkbox"/> Privy	<input type="checkbox"/> Publicly owned Sanitary sewage system <input checked="" type="checkbox"/> Privately owned Septic tank <input type="checkbox"/> Privately owned communal septic system <input type="checkbox"/> Privy
Other Services	<input checked="" type="checkbox"/> Electricity (N/A) <input checked="" type="checkbox"/> School Bussing (N/A) <input type="checkbox"/> Waste Collection	<input type="checkbox"/> Electricity <input type="checkbox"/> School Bussing <input type="checkbox"/> Waste Collection	<input type="checkbox"/> Electricity <input type="checkbox"/> School Bussing <input type="checkbox"/> Waste Collection

PENDING SURVEY

TO BE BROUGHT IN BY OWNER. AVAILABLE ON END OF MUNICIPAL ROAD

9. Land Use

What is the existing Official Plan designation SR

What is the existing zoning SR

10. Please check any of the following use or features on the subject land or within 500 meters of the subject land

Use or Feature	On the Subject Land	Within 500 Metres (Specify distance)
Agricultural operation, including livestock facility or stockyard		
Utility Corridor		
A landfill, active or closed		
A sewage treatment plant or lagoon		
Provincially significant wetland or Significant coastal wetland		
Significant wildlife habitat and/or habitat of endangered species and threatened species		
Fish Habitat		
Flood Plain		
Mine site, active, rehabilitated or abandoned or hazard		
An active aggregate operation within 1km		
A contaminated site or a gas station or petroleum /fuel storage		
An industrial/commercial use (please specify)		
Known archaeological resources or areas of archaeological potential		

11. History of Subject Land

Has the subject land ever been the subject of any other planning applications?

☐ Official Plan Amendment ☐ Zoning By-law amendment ☐ Consent Application ☐ Subdivision/Condominium Application

Provide details of application and decision: YES: 4 LOTS SEVERED
FROM ORIGINAL PARCEL Prior to 2018

12. Former Uses of Subject land and Adjacent Land

Has there been industrial or commercial use on the subject or adjacent land? ☐ Yes ☒ No

Has the grading of the subject land been changed by adding earth or other material? ☐ Yes ☒ No

Has a gas station or the storage of petroleum been located on the subject land? ☐ Yes ☒ No

Is there reason to believe the subject /adjacent land may have been contaminated by a former use ☐ Yes ☒ No

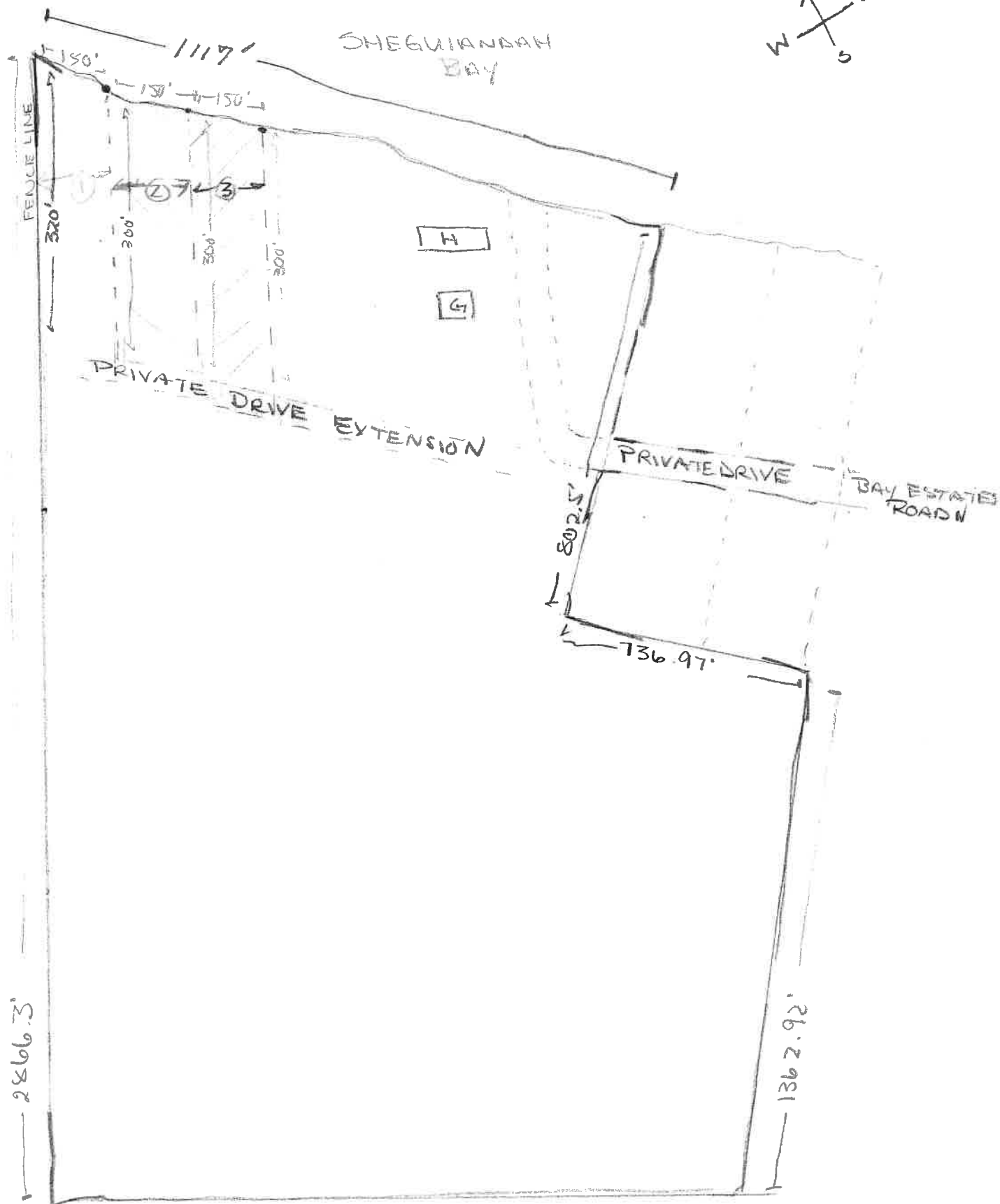
Has an Environmental Site Assessment or Record of Site Condition been filed? ☐ Yes ☒ No

13. Are there currently any other applications on the subject property? ☐ Yes ☒ No
Please describe application and status.

Other Information:

Please identify any and all information you think we will find useful in making a decision.

PLEASE REFER TO SKETCH/LEGEND
DRAWING ATTACHED.



PLEASE REFER TO NOTES ON A92

Application for CONSENT
Under Section 53 of the *Planning Act*
To be held on *Tuesday, March 21st, 2023*
at 7:00pm

File No. : Con 2023-02
Applicant: Albert and Wendy Lalonde
Legal Description: Sheguiandah, Concession 12, Lot 22 except 31R1164 and 31R1215
Civic Address: 2615 E Bay Estates Road North
Official Plan: Rural and Shoreline
Zoning: Rural and Shoreline Residential

PURPOSE OF THE APPLICATION

This is a request to sever a building lot for the purpose of selling.

CONSENT IS REQUIRED FOR THE FOLLOWING:

The request is being made to transfer the severed portion one of the owners.

ANYONE INTERESTED IN THESE MATTERS MAY ATTEND the Town of Northeastern Manitoulin and the Islands public meeting concerning this application. If you have specific comments regarding this application, you may submit a letter to the Secretary-Treasurer of the planning authority prior to or at the meeting.

IF YOU DO NOT ATTEND this Hearing, it may proceed in your absence and, except as otherwise provided in the *Planning Act*, you will not be entitled to any further notice in the proceeding.

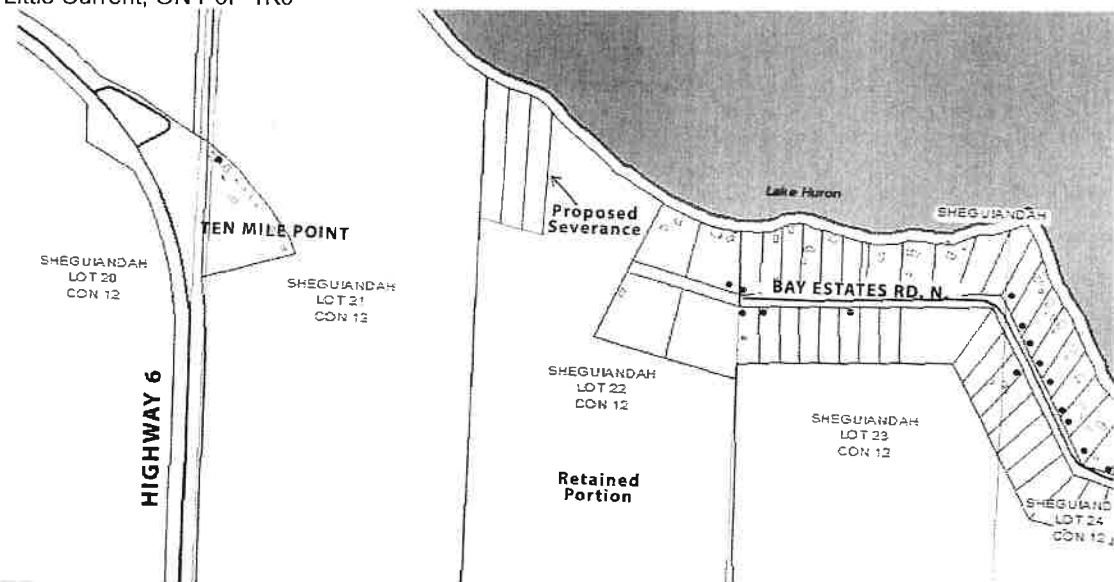
IF YOU WISH TO BE NOTIFIED of the Decision of the Planning Authority in respect of the proposed Consent, you must make a written request to the Secretary-Treasurer of the Planning Authority at the address shown below.

IF A PERSON OR PUBLIC BODY THAT FILES AN APPEAL against a decision of the Approval Authority in respect of the proposed consent has not made a written submission to the Approval Authority before it gives or refuses to give a provisional consent, the Ontario Land Tribunal may dismiss the appeal.

ADDITIONAL INFORMATION regarding this application is available to the public for viewing at the Municipal office between the hours of 8:30 a.m. and 4:30 p.m. Monday to Friday; or you may contact Ms. Pam Myers, Clerk and Secretary-Treasurer of the Planning Authority, at (705) 368-3500 ext. 228.

Dated: February 22, 2023

Town of Northeastern Manitoulin & the Islands
14 Water St. E.; P.O. Box 608
Little Current, ON P0P 1K0



BY-LAW NO. 2017-10

Amended March 2023

Being a By-Law prescribing a tariff of fees
for the processing of applications made in
respect of planning matters.

WHEREAS Section 69(1) of the Planning Act, R.S.O. 1990 as amended, provides that the Council of a Municipality may by by-law establish a tariff of fees for the processing of applications made in respect of planning matters, which tariff shall be designed to meet only the anticipated cost of the municipality and of the committee of adjustment constituted by the Council of the Municipality in respect of the processing of each type of application provided for in the tariff;

AND WHEREAS the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands deems it necessary to adopt a new by-law respecting planning fees;

NOW THEREFORE the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands hereby enacts as follows:

1. A fee shall be charged to the proponent of any application made in respect of Planning matters as prescribed below, and the said fee shall be paid to the Corporation before a review of the application is undertaken by Council or the Committee so designated by Council.
2. Despite a tariff of fees established under Section 69, subsection (1) of the Planning Act, the Council of a Municipality, in processing an application may reduce the amount of or waive the requirement for the payment of a fee in respect of the application where the Council is satisfied that it would be unreasonable to require payment in accordance with the tariff.
3. Any person who is required to pay a fee for the processing of an application in respect of a planning matter may pay the amount of the fee under protest and thereafter appeal to the Municipal Board against the levying of the fee or the amount of the fee by giving written notice of appeal to the Municipal Board within 30 days of payment of the fee.
4. The Municipal Board shall hear an appeal made under Section 69, subsection (3) of the Planning Act, and shall dismiss the appeal or direct that a refund payment be made to the appellant in such amount as the Board determines.
5. Fees as prescribed herein shall be paid on the following types of applications, **plus applicable costs:**
 - a) Amendment to the Official Plan
Commercial, Industrial or Institutional
\$1,420.00
\$2,100.00
 - b) Amendment to a Zoning By-Law
Commercial, Industrial or Institutional
\$760.00
\$94500
 - c) Subdivision Approval
\$1,420.00 plus a fee of
\$760.00 per lot/block created.
 - d) Condominium Approval:
\$ 1420.00 plus \$760.00 per
each unit created.

- | | | |
|----|-----------------------------------|---|
| f) | Application for Consent/Severance | \$ 760.00 for the first lot or lot addition or easement on an application and \$350.00 for each additional lot or lot addition or easement on the same application. |
| g) | Certification of Deeds | \$130.00 |
| h) | Title Validation | \$760.00 |
6. “Plus applicable” costs is deemed to be, but not limited to:
- a) Professional advice including legal, Engineers, Planners etc.
 - b) Staff costs in excess of those deemed reasonable by the Municipality
 - c) Advertising
 - d) Photocopies
7. All reports are the responsibility of the applicant to pay for and to supply as required such as but not limited to survey’s, drainage plan, flood plain assessment, traffic impact, archaeological assessment, noise study and environmental assessments.
8. The fees for processing matters relating to Official Plans or Zoning By-laws that require an Local Planning Appeal Tribunal Hearing will be the actual costs incurred by the Town including, but not limited to the Town’s legal fees, preparation for and attendance at all Local Planning Appeal Tribunal hearings, as well as planning, engineering and any other professional fees that may be required.
8. This By-law shall come into full force and effect upon the final passing thereof.

READ A FIRST AND SECOND TIME THIS 7th DAY OF February, 2017.

READ A THIRD TIME & FINALLY PASSED THIS 7th DAY OF February , 2017.

READ A THIRD TIME & FINALLY PASSED THIS 21st DAY OF March, 2023.

MAYOR

CLERK

**THE CORPORATION OF THE TOWN OF
NORTHEASTERN MANITOULIN AND THE ISLANDS**

BY-LAW No. 2023-XX

**Being a by-law to establish a Policy for
Water and Wastewater Rates and Charges**

WHEREAS the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands deems it desirable to establish a policy for water and wastewater rates and charges;

AND WHEREAS existing rates and charges will be changed by this by-law;

AND WHEREAS notice of the said public meeting was given in accordance with By-Law No. 2003-24 being a by-law to establish procedures for giving notice;

NOW THEREFORE the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands ENACTS as follows:

The following policies are adopted by the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands as the Water and Wastewater Policy:

1. The Town shall fully recover water and wastewater costs through water and wastewater rates, from those ratepayers who benefit from those services, being Ward 2, part of Ward 3 (South of Town limits on Hwy 6 to the Hydro One station and West of Town limits on Hwy 540 to the Boosneck Road) and part of Ward 4 (Hamlet of Sheguiandah).
2. Net water costs shall be financed by both a fixed charge and a variable consumption rate and net wastewater costs shall be recovered through a wastewater rate stated as a percentage of the water rate.
3. A sustainable capital assets management program shall be implemented to finance the ongoing cost of maintaining the Town's water and wastewater infrastructure system.
4. Effective on January 1st in each year or as soon as practically possible thereafter, Management shall establish the rates for water and wastewater for the calendar year based on the proposed net budget for the year inclusive, but not limited to, inflation adjustments and increases in sustainable capital asset management as provided in this by-law as well as changes in consumption levels. Management shall advise Council of these new rates and the rates set out in this by-law shall be amended.
5. Any net surplus generated from water services in any year shall be contributed to the existing Water Capital Reserve Fund and any deficiency in any year shall be funded from the same reserve fund. Any net surplus generated from wastewater services in any year shall be contributed to the existing Wastewater Capital Reserve Fund, and any deficiency in any year shall be funded from the same reserve fund.
6. No monthly fixed charge for water or wastewater shall be levied on the owner of vacant land.

Hydrants

1. Only municipal firefighters or water works staff may operate fire hydrants.
2. Anyone using a hydrant illegally may be subject to prosecution and fine.

Cross Connection/Backflow Prevention

Ratepayers within those areas identified in Section 1 of this by-law shall connect to municipal water services. Other water connections i.e. private well etc. are not permitted.

All residential, industrial and commercial dwellings shall be equipped with a backflow prevention device to prevent potential contamination of the municipal water system.

Rates and Charges for Water

The rates and charges are hereby fixed on the owner of each separately assessed parcel of land which is connected to a water main and on which one or more buildings or structures are situated. The rates and charges are as follows:

1. A base rate of \$ 130.31 per quarter on a consumption rate of up to 45 cubic meters will be charged in Ward 2 and Ward 3. Cost of water consumed above 45 cubic meters will be added to the base rate \$ 130.31 at a rate of \$ 1.58 per cubic meter, as indicated by meter readings.
2. Where the water supply has been turned off at a Ward 2 or Ward 3 owner's request and expense, a quarterly fixed flat rate charge shall apply in the amount of \$ 130.31 quarterly.
3. A base rate of \$ 386.00 per quarter on a consumption rate of up to 45 cubic meters will be charged Ward 4. Cost of water consumed above 45 cubic meters will be added to the base rate \$ 386.00 at a rate of \$ 4.37 per cubic meter as indicated by meter readings.
4. Where the water supply has been turned off at a Ward 4 owner's request and expense, a quarterly fixed flat rate charge shall apply in the amount of \$ 386.00 quarterly.
5. Where the Town turns the water supply on or off to a particular property because of non-payment or at the owner's request, the following additional charges shall apply for each shut-off or turn-on:
 - a) during regular business hours \$80.00.
 - b) after regular business hours, or on holidays or weekends \$200.00.
6. A water meter shall be connected to the Town's water supply and affixed to all buildings constructed after the date of passage of this by-law. The owner shall be responsible for obtaining a (digital) water meter from the Town and have it installed by a qualified plumber. All costs of the meter and the installation thereof shall be the responsibility of the owner. No dwelling shall be supplied with Town water until a meter is installed.
7. The homeowner is responsible to ensure the water meter and the wall mount receptacle is working properly at all times. Where a water meter or wall mount receptacle is not functioning an additional charge equal to the base rate will be applied to each quarterly billing, after one quarterly notification period and will be the responsibility of the homeowner to have repaired.

Wastewater Rates and Charges – Ward 2

The rates and charges set out in this by-law are hereby fixed on the owner of each separately assessed parcel of land which is connected to a sewer main and on which one or more buildings or structures are situated. Such rates and charges are in addition to the rates and charges for water. The rates and charges are a follows:

1. A wastewater rate is hereby levied on all property owners in Ward 2 and whose land is connected to both a water main and a sewer main, in the additional amount of 100% of the total of all water charges.

Metered Rate Adjustments

Adjustments may be made on metered water consumption or wastewater charges with the joint approval of the CAO and the Manager of Public Works for the Town after proper investigation of the circumstances.

The unpaid balance of water and wastewater accounts shall bear interest at the rate of 1.25% per month, calculated from the date the account balance becomes overdue. Overdue accounts above \$400 may result in the disconnection of the service or having the water account transferred to the property account.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS ^h DAY OF

Al MacNevin Mayor

Pam Myers Clerk

TOWN OF NORTHEASTERN MANITOULIN and the Islands
PROPOSED 2023 Water Rates

PROPOSED
2023

Version 1

	<i>Sheg</i>	<i>L C</i>
2022 Revenue	\$141,388.00	\$539,118.41
2022 Operating Cost	<u>\$136,230.00</u>	<u>\$422,640.00</u>
	\$5,158.00	\$116,478.41
2023 Revenue	\$147,043.52	\$558,083.15
2023 Operating Costs	<u>\$140,230.00</u>	<u>\$418,800.00</u>
	\$6,813.52	\$139,283.15
Increase in Net Operations	<u>\$1,655.52</u>	<u>\$22,804.74</u>
Number of Users	87	700
2022 Annual Rate	\$1,483.71	\$501.18
Annual Increase (4%)	<u>\$59.35</u>	<u>\$20.05</u>
Recommended 2023 Water Rates	<u>\$1,543.06</u>	<u>\$521.23</u>
<i>Increase</i>		
Base Rate	\$134,246.08	\$364,859.04
Quarterly Rate	\$386	\$130
Reserve Contribution	\$7,014	\$152,683
<hr/> LC Sewer Rate <hr/>		
2022 Annual		\$501
2023 Annual		<u>521</u>
Annual Increase		\$20
LC Sewer Proposed	Quarterly Rate	\$130

TOWN OF NORTHEASTERN MANITOULIN THE ISLANDS

Mar 10, 2023
Version 1

2023 LC WATER PROPOSED BUDGET

			APPROVED BUDGET 2022	ACTUAL 2022	PROPOSED BUDGET 2023
Account	Description	Pre-Audit			
LC Water - Operating				31-Dec-22	
1	00-04-125-024-4376	Transf Fr Rsrves - L C Water		0.00	
2	00-04-125-024-4379	Transf Fr Rsrves - Hwy 540 Water		0.00	
3	00-04-125-024-4380	Transf Fr Rsrves - Hwy 6 Water		0.00	
4	00-04-125-029-6728	LC Wtr System Rpr Tansf to Reserve	127,378.41	205,802.19	152,783.15
5	00-04-125-029-6730	Hwy 6 Wtr System Rpr Transf to Reserve		0.00	
6	00-04-125-029-6731	Hwy 540 Wtr System Rpr Transf to Reserve		0.00	
7	00-04-125-212-6110	LC Water Mains Wages	10,000.00	1,345.75	
8	00-04-125-212-6161	LC Water Mains MERC	1,200.00	159.19	
9	00-04-125-212-6165	LC Water Mains Group Life	1,200.00	102.79	
10	00-04-125-212-6168	LC Water Mains OMERS	1,000.00	98.43	
11	00-04-125-212-6320	LC Water Mains Bad Debts written off		0.00	
12	00-04-125-212-6349	LC Water Mains - Contracted Servces	15,000.00	12,044.80	20,000.00
13	00-04-125-212-6351	LC Water Mains - Other Services	12,000.00	1,252.22	12,000.00
14	00-04-125-212-6411	LC Water Mains Insurance	5,000.00	4,125.37	
15	00-04-125-212-6418	LC Water Mains Lab/Testing Fees		0.00	
16	00-04-125-212-6429	LC Water Mains Material Parts	16,000.00	3,129.65	16,000.00
17	00-04-125-213-6110	LC WTP Wages	4,000.00	0.00	
18	00-04-125-213-6161	LC WTP MERC	800.00	0.00	
19	00-04-125-213-6165	LC WTP Grp Life	400.00	0.00	
20	00-04-125-213-6168	LC WTP OMERS	800.00	0.00	
21	00-04-125-213-6303	LC WTP Advertising	300.00	0.00	
22	00-04-125-213-6336	LC WTP Chemicals		0.00	
23	00-04-125-213-6349	LC WTP Contracted Services	165,000.00	119,632.89	180,000.00
24	00-04-125-213-6351	LC WTP Other Services	15,000.00	44,228.23	15,000.00
25	00-04-125-213-6360	LC WTP Dyed Diesel		0.00	
26	00-04-125-213-6405	LC WTP Utilities	75,000.00	52,257.79	75,000.00
27	00-04-125-213-6407	LC WTP Telephone	4,500.00	3,550.19	4,500.00
28	00-04-125-213-6411	LC WTP Insurance	6,100.00	4,500.82	
29	00-04-125-213-6418	LC WTP Lab Testing Fees	4,500.00	0.00	4,500.00
30	00-04-125-213-6426	LC WTP Permits, Licensing & Fees	2,000.00	0.00	2,000.00
31	00-04-125-213-6429	LC WTP Materials	20,000.00	6,056.11	30,000.00
32	00-04-125-213-6459	LC WTP Courier Charges		64.69	
33	00-04-125-213-6468	LC WTP Grant In Lieu	20,000.00	16,860.73	20,000.00
34	00-04-125-213-6474	LC WTP Building Maintenance & Repairs	10,000.00	492.32	10,000.00
35	00-04-125-213-6479	LC WTP Safety Wear		0.00	
36	00-04-125-213-6516	LC WTP Travel		0.00	
37	00-04-125-214-6995	LC Water Util Billing & Collecting	4,600.00	3,600.00	4,800.00
38	00-04-125-215-6110	LC Hydrants Mtce Wages	3,000.00	0.00	
39	00-04-125-215-6161	LC Hydrants Mtce MERC	360.00	0.00	
40	00-04-125-215-6165	LC Hydrants Mtce Group Life	360.00	0.00	
41	00-04-125-215-6166	LC Hydrants Mtce RRSP		0.00	
42	00-04-125-215-6168	LC Hydrants Mtce OMERS		0.00	
43	00-04-125-215-6429	LC Hydrants Mtce Parts	6,000.00	6,461.58	10,000.00

TOWN OF NORTHEASTERN MANITOULIN THE ISLANDS

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2023 LC WATER PROPOSED BUDGET

			APPROVED BUDGET 2022	ACTUAL 2022	PROPOSED BUDGET 2023
Account	Description	Pre-Audit			
44	00-04-125-217-6110	LC Water Meters Mtce - Wages		0.00	
45	00-04-125-217-6161	LC Water Meters Mtce MERC		0.00	
46	00-04-125-217-6165	LC Water Meters Group Life		0.00	
47	00-04-125-217-6168	LC Water Meters OMERS		0.00	
48	00-04-125-217-6429	LC Water Meters Mtce - Materials	12,000.00	6,889.87	12,000.00
49	00-04-125-218-6110	LC Water Meter Reading - Wages	3,000.00	2,391.88	
50	00-04-125-218-6161	LC Water Meter Reading - MERC	360.00	287.06	
51	00-04-125-218-6165	LC Water Meter Reading - Group Life	360.00	219.09	
52	00-04-125-218-6168	LC Water Meter Reading - OMERS	300.00	198.85	
53	00-04-125-218-6429	LC Water Meter Reading - Materials	2,500.00	5,873.77	3,000.00
54	00-04-125-428-4270	LC Water Interest on Connection Charges		0.00	
55	00-04-125-428-4279	LC Water - OSWAP Assistance		0.00	
56	00-04-125-428-4292	LC Water - Metered	-536,618.41	-487,220.57	-558,083.15
57	00-04-125-428-4304	LC Water - Other Revenue	-6,400.00	-4,266.39	-4,500.00
58	00-04-125-428-4307	LC Water User Charges		0.00	
59	00-04-125-428-4328	LC Water Other Water Syst Revenue	-2,000.00	-4,174.50	-4,000.00
60	00-04-125-428-4341	LC Water - External Sales	-5,000.00	-5,964.80	-5,000.00
61	00-04-125-428-6415	Internal Interest - LC Water		0.00	
		TOTAL OPERATIONS SURPLUS	0.00	0.00	0.00
	LC Water - Capital				
62	00-24-125-024-4376	Trnsf frm LC Wtr Rsrves for Capital Projects	-488,260.00	-342,116.03	-141,250.00
63	00-24-125-024-4377	Trnsf frm Rsrves for Water Quality Stud		0.00	
64	00-24-125-029-6728	Trnsf to Rsrves from Capital - LC Water		0.00	
65	00-24-125-212-4279	Water Main Replacement Funding		0.00	
66	00-24-125-212-4310	Water Main Replacement - Loan Proceeds		0.00	
67	00-24-125-212-6429	LC Watermain Capital		0.00	
68	00-24-125-218-6429	Air eductor vacuum priming system/Replace turbidity units (2)	29,110.00	0.00	18,000.00
69	00-24-125-219-6429	Generator transfer switch		0.00	
70	00-24-125-214-6429	Replace watermain line in alley	300,000.00	0.00	
71	00-24-125-215-6429	Alarm Dialer	4,000.00	0.00	
72	00-24-125-220-6429	Replace electrical actuator process on valves / Eng Review WTP	9,750.00	1,715.64	80,000.00
73	00-24-125-211-6429	Zebra Mussel feed pump/Replace Mussel Sodium Feed pump	2,750.00	0.00	2,750.00
74	00-24-125-213-6429	Enomer Assessment	100,000.00	15,145.83	
75	00-24-125-216-6429	Electric Hoist to handle low lift pumps		0.00	5,500.00
76	00-24-125-217-6429	Fencing / Replace High Lift Pump	6,000.00	4,298.95	35,000.00
77	00-24-125-260-6429	Replace backpulse tank	22,000.00	0.00	
81	00-24-125-261-6429	LC WATER SCADA Upgrade	2,100.00	0.00	
83	00-24-125-262-6429	LC WATER Sump Pumps	9,750.00	0.00	
84	00-24-125-265-6429	LC WATER DWQUIS Audit	2,800.00	1,498.78	
		TOTAL CAPITAL EXPENSES	0.00	-319,456.83	0.00
		NET OPER & CAP LC WATER (Surplus / - Deficit)	\$0.00	-\$319,456.83	\$0.00

Notes:

LC WATER - 2023 CAPITAL PROJECTS

Project	Number	Name/Description	Amount	G/L Account
1.	OCWA	LCW-23-001	Zebra Mussel Sodium Hypochlorite Chemical Feed Pump	2,750 00-24-125-211-6429
2.	OCWA	LCW-23-002	Replace Filter Turbidity Units (2)	18,000 00-24-125-218-6429
3.	NEMI	LCW-23-003	Replace High Lift Pump	35,000 00-24-125-217-6429
4.	OCWA	LCW-23-004	Electric Hoist to Handle Low Lift Pumps	5,500 00-24-125-216-6429
5.	OCWA	LCW-23-005	Engineering Review of LC Water Treatment Plant	80000 00-24-125-220-6429
6.	OCWA	LCW-23-006		
7.	OCWA	LCW-23-007		
8	OCWA	LCW-23-008		
9	OCWA	LCW-23-009		
10	OCWA	LCW-23-010		
11	OCWA	LCW-23-011		

\$141,250

TOWN OF NORTHEASTERN MANITOULIN THE ISLANDS

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2023 PROPOSED SHEG WATER BUDGET

			APPROVED BUDGET 2022	ACTUAL 2022	PROPOSED BUDGET 2023
Account	Description	Pre-Audit			
Sheg Water - Operating			31-Dec-22		
1	00-04-125-024-4378	Transf Fr Rsrves - Sheg Water System		0.00	
2	00-04-125-029-6729	Sheg Wtr System Rpr Trnsf to Reserve	5,158.00	57,161.97	7,013.52
3	00-04-125-220-6110	Sheg Water Mains Wages	3,000.00	0.00	3,000.00
4	00-04-125-220-6161	Sheg Water Mains MERC	360.00	0.00	360.00
5	00-04-125-220-6165	Sheg Water Mains Grp Life	360.00	0.00	360.00
6	00-04-125-220-6168	Sheg Water Mains OMERS	360.00	0.00	360.00
7	00-04-125-220-6349	Sheg Water Mains Contracted Services		0.00	
8	00-04-125-220-6411	Sheg Water Mains Insurance	1,000.00	726.03	1,000.00
9	00-04-125-220-6429	Sheg Water Mains Material	1,500.00	648.82	1,500.00
10	00-04-125-221-6110	Sheg WTP Wages		0.00	
11	00-04-125-221-6161	Sheg WTP MERC		60.03	
12	00-04-125-221-6165	Sheg WTP Grp Life		46.71	
13	00-04-125-221-6168	Sheg WTP OMERS		0.00	
14	00-04-125-221-6303	Sheg WTP Advertising	150.00	0.00	150.00
15	00-04-125-221-6349	Sheg WTP Contracted Services	56,000.00	47,139.03	60,000.00
16	00-04-125-221-6351	Sheg WTP Other Services	20,000.00	4,138.89	20,000.00
17	00-04-125-221-6360	Sheg WTP Dyed Diesel		0.00	
18	00-04-125-221-6405	Sheg WTP Hydro	18,500.00	15,244.77	18,500.00
19	00-04-125-221-6407	Sheg WTP Telephone	2,500.00	2,221.54	2,500.00
20	00-04-125-221-6411	Sheg WTP Insurance	10,000.00	8,323.56	10,000.00
21	00-04-125-221-6418	Sheg WTP Chemicals		0.00	
22	00-04-125-221-6426	Sheg WTP Permits, Licensing & Fees	2,000.00	0.00	2,000.00
23	00-04-125-221-6429	Sheg WTP Material	2,000.00	434.52	2,000.00
24	00-04-125-221-6459	Sheg WTP Courier Charges	150.00	0.00	150.00
25	00-04-125-221-6468	Sheg WTP Grant In Lieu	4,800.00	4,284.88	4,800.00
26	00-04-125-221-6474	Sheg WTP Bldg Mtce	5,000.00	291.30	5,000.00
27	00-04-125-221-6475	Sheg WTP Grounds Mtce Materials		0.00	
28	00-04-125-221-6479	Sheg WTP Safety Wear		0.00	
29	00-04-125-221-6516	Sheg WTP Travel		0.00	
30	00-04-125-221-6998	Sheg WTP Payroll Burden Clearing		0.00	
31	00-04-125-225-6110	Sheg Hydrants Mtce Wages		0.00	
32	00-04-125-225-6429	Sheg Hydrants Mtce Materials	6,000.00	5,450.37	6,000.00
33	00-04-125-226-6995	Sheg Water Util Billing Collecting	450.00	450.00	450.00
34	00-04-125-227-6110	Sheg Water Meter Mtce Wages		0.00	
35	00-04-125-227-6161	Sheg Water Meter Mtce MERC		0.00	
36	00-04-125-227-6165	Sheg Water Meter Mtce Grp Life		0.00	
37	00-04-125-227-6168	Sheg Water Meter Mtce OMERS		0.00	
38	00-04-125-227-6429	Sheg Water Meter Mtce Materials	500.00	0.00	500.00
39	00-04-125-228-6110	Sheg Water Meter Reading Wages	1,000.00	502.40	1,000.00
40	00-04-125-228-6161	Sheg Water Meter Reading MERC		0.00	
41	00-04-125-228-6165	Sheg Water Meter Reading Grp Life		0.00	
42	00-04-125-228-6168	Sheg Water Meter Reading OMERS		0.00	
43	00-04-125-228-6429	Sheg Water Meter Reading -Materials	600.00	90.86	600.00
44	00-04-125-429-4292	Sheg Water Metered	-141,188.00	-145,987.70	-147,043.52
45	00-04-125-429-4304	Sheg Water - Other Revenue	-200.00	-1,227.98	-200.00
46	00-04-125-429-4279	Sheg Water - OSWAP Assistance		0.00	
47	00-04-125-432-4278	NOHFC Sheg WTP Funding		0.00	
48	00-04-125-435-4309	Water Users Meters Prepayment		0.00	
49	00-04-125-435-4310	Water Meter System LT Financing		0.00	
50	00-04-125-429-6415	internal interest - Sheg Water		0.00	
		TOTAL OPERATIONS	0.00	0.00	0.00

TOWN OF NORTHEASTERN MANITOULIN THE ISLANDS

Mar 10, 2023

Version 1

2023
PROPOSED SHEG WATER BUDGET

			APPROVED BUDGET 2022	ACTUAL 2022	PROPOSED BUDGET 2023	
	Account	Description	Pre-Audit			
	<u>Sheg Water - Capital</u>					
51	00-24-125-024-4378	Trnsf frm Rsrves for Sheg Water Capital Proj	-39,900.00	-1,976.44	-42,000.00	
52	00-24-125-029-6729	Trnsf to Rsrves from Capital - Sheg Water		0.00		
53	00-24-125-221-6429	DWQUIS / Backwash System Improvement	2,800.00	1,498.78	20,000.00	
54	00-24-125-222-6429	Replace highlift pump / Replace alarm dialer with verbatim	35,000.00	0.00	4,000.00	
55	00-24-125-260-6429	Sheg Capital Replace alarm dialer		0.00		
56	00-24-125-263-6429	Sheg Water Meters - Materials upgrade meter reader software		477.66		
57	00-24-125-264-6110	Replace Turbidity units (2)		0.00	18,000.00	
58	00-24-125-264-6300	Sheg Water - Reduction in Capital Rec'ble		0.00		
59	00-24-125-264-6429	Sheg WTP SCADA programming	2,100.00	0.00		
60	00-24-125-267-6429	Sheg Capital Raw water quality analysis		0.00		
61	00-24-125-270-6429	Sheg Capital- Intake Inspection		0.00		
62	00-24-125-268-6429	Sheg Capital - Swab lines		0.00		
63	00-24-125-271-6429	Sheg Capital - PH Meter / Asset registry prep		0.00		
64	00-24-125-268-4278	SHEG WATER - Federatl Funding		0.00		
65	00-24-125-268-4279	SHEG WATER - Provincial Funding		0.00		
66	00-24-125-268-6429	Sheg Water Capital Chlorine analyzer probe		0.00		
67	00-24-125-269-4279	OSTAR - Sheg WTP Upgrade		0.00		
68	00-24-125-435-4307	Sheg WTP Upgrade - User Charges		0.00		
		TOTAL CAPITAL	0.00	0.00	0.00	
NET OPER & CAP SHEG WATER (Surplus / - Deficit)			\$0.00	\$0.00	\$0.00	

SHEG WATER - 2023 CAPITAL PROJECTS

Project		Number	Name/Description	Amount	G/L Account
1.	OCWA	SW-23-001	Replace alarm dialer with verbatim	\$4,000	00-24-125-222-6429
2.	OCWA	SW-23-002	Replace Turbidity Units (2)	18,000	00-24-125-264-6429
3.	OCWA	SW-23-003	Backwash System Improvement (new controls and PLC programming)	20,000	00-24-125-221-6429
				<hr/>	
				\$42,000	
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TOWN OF NORTHEASTERN MANITOULIN THE

Mar 10, 2023

Version 1

2023 LC SEWER
PROPOSED BUDGET

			APPROVED BUDGET 2022	ACTUAL 2022	PROPOSED BUDGET 2023
Account	Description	Pre-Audit			
LC Sewer - Operating			31-Dec-22		
1	00-04-115-001-6370	Sanitary Services Depreciation Expense		0.00	
2	00-04-115-029-6727	LC Swr System Rpr Trnsf to Reserve	129,700.41	93,270.21	127,300.68
3	00-04-115-202-6110	Sanitary Sewers Wages	10,000.00	545.60	10,000.00
4	00-04-115-202-6161	Sanitary Sewers MERC	800.00	72.13	800.00
5	00-04-115-202-6165	Sanitary Sewers Group Life	800.00	55.60	800.00
6	00-04-115-202-6168	Sanitary Sewers OMERS	650.00	50.74	650.00
7	00-04-115-202-6210	Sanitary Sewers - Principal Loan Payment	126,447.53	147,312.89	147,312.00
8	00-04-115-202-6211	Sanitary Sewers - Loan Int Payment	37,720.47	37,774.11	37,720.47
9	00-04-115-202-6349	Sanitary Sewers Contr Services	57,000.00	16,159.25	57,000.00
10	00-04-115-202-6351	Sanitary Sewers Other Services	11,000.00	12,480.27	11,000.00
11	00-04-115-202-6360	Sanitary Sewers Dyed Diesel	1,000.00	942.82	1,000.00
12	00-04-115-202-6405	Sanitary Sewers Utilities	40,000.00	28,360.37	40,000.00
13	00-04-115-202-6411	Sanitary Sewers Insurance	12,000.00	12,122.40	12,000.00
14	00-04-115-202-6429	Sanitary Sewers Material	32,000.00	2,641.31	7,000.00
15	00-04-115-202-6468	Sanitary Sewers Grant in Lieu		0.00	
16	00-04-115-202-6474	Sanitary Sewers Bldgs - Maintenance & Repairs	10,000.00	1,683.61	10,000.00
17	00-04-115-209-6110	Lagoon Operation Wages		0.00	
18	00-04-115-209-6349	Lagoon Operation Contracted Svcs	32,000.00	50,441.52	60,000.00
19	00-04-115-209-6418	Lagoon Operation Lab Testing Fees		0.00	
20	00-04-115-209-6429	Lagoon Operation Material	30,000.00	42,274.71	30,000.00
21	00-04-115-209-6468	Lagoon Operation Grant in Lieu	7,500.00	4,437.86	7,500.00
22	00-04-115-427-4292	LC Sewer Billing Metered	-536,618.41	-451,842.92	-558,083.15
23	00-04-115-427-4328	LC Sewers Other Charges	-2,000.00	0.00	-2,000.00
24	00-04-115-427-6415	Internal Interest - L C Sewers		0.00	
				0.00	
		TOTAL OPERATIONS	0.00	1,217.52	0.00
LC Sewer - Capital					
25	00-24-115-024-4375	Trnsf frm LC Swr Rsrve for Capital Projects	-\$158,235.00	-49,431.47	-\$140,000.00
26	00-24-115-201-6429	Improve chemical offloadin at lagoon	3,500.00	0.00	
26	00-24-115-202-4307	LC Sewer - User Charges		0.00	
27	00-24-115-202-4310	LC Sewer - Loan Proceeds		0.00	
28	00-24-115-202-6110	Sewer Repairs CL/Forcemain Wages		0.00	
29	00-24-115-202-6161	Sewer Repairs CL/Forcemain MERC		0.00	
30	00-24-115-202-6165	Sewer Repairs CL/Forcemain Group Life		0.00	
31	00-24-115-202-6166	Sewer Repairs CL/Forcemain RRSP		0.00	
32	00-24-115-202-6429	Sewer Repairs CL/Forcemain Materials / Flush sewers	3,600.00	0.00	
33	00-24-115-207-6429	Chemical for treatment / Lagoon treatment	20,000.00	7,708.48	
34	00-24-115-204-6429	Complete engineering design on main lift station (SPS Sewage pumping site) / Flow Meter Assess	111,135.00	0.00	12,000.00
35	00-24-115-206-6429	Clean Wetwell / Mahole Assessment Upgrades	3,500.00	0.00	22,000.00
36	00-24-115-202-6419	Flush Sanitary Sewers / Flush system		0.00	
37	00-24-115-208-6429	Load test Station generators		0.00	4,500.00
38	00-24-115-205-6429	Rebuild Campbell St pumps / Rebuild Robinson St pumps	16,500.00	1,614.68	16,500.00
39	00-24-115-209-6110	Lagoon Capital Wages		0.00	
40	00-24-115-209-6161	Lagoon Capital MERC		0.00	
41	00-24-115-209-6165	Lagoon Capital Group Life		0.00	
42	00-24-115-209-6166	Lagoon Capital RRSP		0.00	
43	00-24-115-209-6168	Lagoon Capital OMERS		0.00	
44	00-24-115-209-6429	Lagoon Capital Materials & Sonar Scan of Lagoon		0.00	85,000.00

			APPROVED BUDGET 2022	ACTUAL 2022	PROPOSED BUDGET 2023
Account	Description	Pre-Audit			
45	00-24-115-209-4278	Lagoon Capital Funding - Federal		0.00	
46	00-24-115-209-4279	Lagoon Capital Funding - Provincial		0.00	
47	00-24-115-209-4310	Lagoon Capital - Loan Proceeds		0.00	
48	00-24-115-202-4278	LC Sewers - Federal Funding		0.00	
49	00-24-115-202-4279	LC Sewers - Provincial Funding		0.00	
50	00-24-130-251-4304	Environmental Funding - Other		0.00	
		TOTAL CAPITAL	0.00	40,108.31	0.00
NET OPER & CAP LC SEWER (Surplus / - Deficit)			\$0.00	\$41,325.83	\$0.00

Notes:

LC SEWER - 2023 CAPITAL PROJECTS

Project	Number	Name/Description	Amount	G/L Account
1.	OCWA	LCS-23-001	Rebuild Robinson St Pumps	16,500 00-24-115-205-6429
2.	OCWA	LCS-23-002	Manhole Assessment Upgrades	22,000 00-24-115-206-6429
3.	OCWA	LCS-23-003	Flow Meter Assessment Sewer	12,000 00-24-115-204-6429
4.	OCWA	LCS-23-004	Load Test Lift Station Generators	4,500 00-24-115-208-6429
5.	OCWA	LCS-23-005	Engineering Review of LC Lagoon & Capacity Evaluation	70,000 00-24-115-209-6429
6.	OCWA	LCS-23-002	Sonar Scan of Lagoons	15,000

\$140,000

**THE CORPORATION OF THE TOWN
OF NORTHEASTERN MANITOULIN AND THE ISLANDS**

By-Law 2023-XX

Rescind 2012-15 and 98-20

Being a by-law of the Town of Northeastern Manitoulin
and the Islands respecting construction, demolition,
change of use permits, inspections and fees.

WHEREAS Section 7 8 of the Building Code Act, 1992 authorizes a municipal council to pass certain by-laws respecting construction, demolition, change of use permits, inspection and for charging certain fees therefor;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS HEREBY ENACTS AS FOLLOWS:

1. **Short Title:** This by-law may be cited as “the Building By-Law”.

2. Definitions

In this by-law,

- (1) a) “Act” means the Building code Act, 1992, including amendments thereto.
- b) “Applicant” means the owner of a building or property who applies for a permit or any person authorized in writing by the owner to apply for a permit on the owner’s behalf, or any person or corporation empowered by statute to cause the demolition of a building(s) and anyone acting under the authority of such person or corporation.
- c) “As constructed plans” means as constructed plans as defined in the Building Code.
- d) “Building(s)” means a building as defined in Section 1(1) of the Act.
- e) “Building Code” means the regulations made under Section 34 of the Act.
- f) “Building sewer” means that part of drainage piping outside a building or other structure that connects a building drain to a main sewer or, where the place of disposal of the sewage is on the property, to the place of disposal on the property, and that commences at a point one metre (3.28 feet) from the outer face of the wall of the building or other structure and terminates at the property line or place of disposal on the property.
- g) “Chief Building Official” means the Chief Building Official appointed by Council under Section 3 of the Act.
- h) “Council” means the Council of the Town of Northeastern Manitoulin and the Islands
- i) “Fixture” means a receptacle or equipment that receives water, liquids or sanitary sewage and discharges water, liquids or sanitary sewage directly into drainage piping.
- j) “Municipality” means the Corporation of the Town of Northeastern Manitoulin and the Islands.
- k) “Owner” means the registered owner of the land and includes a lessee, mortgagee in possession and the person in charge of the property.

- l) “Permit” means written permission or written authorization from the Chief Building Official to perform work regulated by this by-law and the Act, and the Building Code or to occupy a building or part thereof prior to its completion.
 - m) “Permit holder” means the person to whom the permit has been issued and who assumes the primary responsibility for complying with the Act and the Building Code.
 - n) “Plumbing” means plumbing as defined in Section 1(1) of the Act.
- (2) Terms not defined in this by-law shall have the meaning ascribed to them in the Act or the Building code.

3. Classes of Permits

Classes of permits required for construction, demolition and change of use, or occupancy of a partially complete building as set forth in Schedule “A” attached hereto and forming part of this by-law.

4. Permit Applications

To obtain a permit, an applicant shall file an application in writing by completing the forms(s) prescribed and available from the Chief Building Official and satisfy the following:

- (1) Where application is made for a building permit under subsection 8(1) of the Act, the application shall:
 - a) identify and describe in detail the work, use and occupancy to be covered by the permit for which application is made;
 - b) identify and describe in detail the existing use(s) and the proposed use(s) for which the premises are intended;
 - c) include the legal description, the municipal address and where appropriate the unit number of the land on which the work is to be done;
 - d) include complete plans and specifications as described in this by-law for the work to be covered by the permit and show the occupancy of all parts of the building;
 - e) state the valuation of the proposed work including materials and labour;
 - f) be accompanied by the required fees as calculated in accordance with Schedule “B”;
 - g) state the name, address and telephone number of the owner, and if the owner is not the applicant, the applicant’s name, address and telephone number and the signed statement of the owner consenting to the application;
 - h) where applicable, state the name, address and telephone number of the architect, engineer or other designer, and the constructor or person hired to carry out the construction or demolition;
 - i) when Section 2.3 of the Building Code applies, be accompanied by a signed acknowledgement of the owner that an architect or professional engineer, or both, have been retained to carry out the general review of the construction or demolition of the building;

- j) When Section 2.3 of the Building Code applies, be accompanied by a signed statement of the architect or professional engineer, or both, undertaking to provide a general review of the construction of demolition of the building.
 - k) Include the applicant's registration number where and applicant is a builder or vendor as defined in The Ontario New Home Warranties Plan Act;
 - l) Include, if the Chief Building Official deems appropriate, a signed statement of the owner acknowledging the zoning and permitted uses applicable to the land on which the work is to be done; and
 - m) Be signed by the applicant who shall certify as to the truth of the contents of the application.
- (2) Where application is made for a demolition permit under subsection 8(1) of the Act, the application shall:
- a) Contain the information and other requirements provided in subsection 4(1)
 - b) Be accompanied by satisfactory proof that arrangements have been made with the proper authorities for the termination and capping of all water, sewer, electric, telephone or other utilities or services.
- (3) Where application is made for a conditional permit under subsection 8(3) of the Act, the application shall:
- a) Contain the information and other requirements provided in subsection 4(1)
 - b) Contain such other information, plans and specifications concerning the complete project as the Chief Building Official may require
 - c) State the reasons why the applicant believes that unreasonable delays in construction would occur if a conditional permit is not granted
 - d) State the necessary approvals which must be obtained in respect of the proposed building and the time in which such approvals will be obtained
 - e) State the time in which plans and specifications of the complete building will be filed with the Chief Building Official
 - f) Require the owner and such other persons as the Chief Building Official determines to enter into an agreement with the municipality.
- (4) Where application is made for a change of use permit under subsection 10(1) of the Act, the application shall:
- a) Contain the information and other requirements provided in subsection 4(1)
 - b) Include plans and specifications which show the current and proposed occupancy of all parts of the building, and which contain sufficient information to establish compliance with the requirements of the Building Code, including: floor plans, details of wall, ceiling, floor or roof assemblies identifying required fire resistance ratings and load bearing capacities.
- (5) Where the conditions in subsection 4(6) have been fulfilled and where all necessary approvals which must be obtained in respect of the proposed building or project have obtained, in Chief

Building Official may, in a case where he or she deems it proper, issue a building permit for a part of the building or project.

- (6) Where a building permit is issued for part of a building or project, this issuance shall not be construed to authorize construction beyond the plans for which approval was given or to obligate the Chief Building Official to grant any further permit or permits.
- (7) Where application is made to occupy an unfinished building, the application shall:
 - a) Indicate the total number of units proposed for occupancy
 - b) Indicate the total floor area proposed for occupancy
 - c) Be accompanied by confirmation from the following authorities that the building is appropriate for occupancy:
 - i) the applicable Hydro authority
 - ii) the applicable Fire Department
 - iii) if the building is not connected to the municipal sewer, the Sudbury and District Health Unit
 - iv) the municipality's public works department
 - v) if the building is subject to site plan control, the municipality's site plan control department
 - d) Include the final plumbing certificate
 - e) Where the building(s) was designed by an architect, engineer, or both, the opinion in writing of the architect or engineer that the work in the partially completed portion conforms to the Building Code.
- (8) Where the conditions in subsection 4(9) have been fulfilled, the Chief Building Official may, in a case where he or she deems it proper, in accordance with Section 2.4.3 of the Building Code, issue a permit to occupy a partially completed building.
- (9) Where application is made for a permit to erect a tent, air-supported structure or temporary structure, the application shall:
 - a) Contain the information and other requirements provided in subsection 4(1)
 - b) Include plans and specifications that contain sufficient information to establish compliance with the requirements of Section 3.1.6. of the Building Code, including: floor plans, and a site plan
- (10) Where compliance with all of the requirements for a permit application is unnecessary or unreasonable, the Chief Building Official may, in cases where he or she deems appropriate, authorize deletion of one or more of the requirements provided the intent and purpose of this by-law is maintained.
- (11) Where an application for a permit remains incomplete or inactive or one year after it is made, the application may be deemed by the Chief Building Official to have been abandoned and notice thereof shall be given to the applicant.

5. Plans, Specifications, Documents and Information

- (1) Every applicant shall furnish sufficient plans, specifications, documents and other information to enable the Chief Building Official to determine whether the proposed construction, demolition, change of use or occupancy conforms to the Act, the Building Code, municipal by-laws and any other applicable law including, without limiting the generality of the foregoing:
 - a) zoning by-law approval
 - b) if applicable, a duly executed Site Plan Control Agreement
 - c) if applicable, engineering approvals for local municipal services required by by-law
 - d) if applicable, the approval of Ontario Hydro
 - e) if applicable, Occupational Health and Safety Act approval from the Ministry of Labour
 - f) if applicable, Environmental Protection Act or Environmental Assessment Act approval from the Ministry of Environment
 - g) if applicable, Health Protection and Promotion Act approval from the Sudbury and District Health Unit
 - h) if applicable, the approval of the local fire department or the Office of the Fire Marshall
- (2) The Chief Building Official shall determine the number of plans, specifications documents and other information required to be furnished with an application for a permit having regard for the requirements of any Act, regulation or by-law respecting the examination or circulation of the application.
- (3) Plans submitted shall be legible and drawn to scale on paper, cloth or other suitable and durable material. If required by the Chief Building Official, the applicant shall provide working drawings as set out in Schedule "C" attached hereto and forming part of this by-law.
- (4) Site plans submitted shall be referenced to a current survey certified by a registered Ontario Land Surveyor and a copy of the survey shall be filed with the Municipality unless this requirement is waived because the Chief Building Official is able, without having a current plan of survey, to determine whether the proposed work conforms to the Act, the Building Code, and all other applicable law.

Site plans shall show:

 - a) lot size and dimensions of the property
 - b) setbacks from existing and proposed buildings to the property boundaries and to each other
 - c) existing and finished ground levels or grades
 - d) existing right-of-ways, easements and municipal services
 - e) existing and proposed entrances and exits
 - f) the location and dimensions of required parking areas
 - g) culverts drainage patterns and watercourses
 - h) existing and proposed utility plants above grade, including poles and anchors
 - i) the legal description of the property, and if available, the municipal address

- (5) On completion of the construction of a building, the Chief Building Official may require that a set of as constructed plans of the building or any class of buildings, including a plan of survey showing its location, be provided.
- (6) The Chief Building Official may refuse an application if any of the above is deemed to be incomplete or insufficient at the time of application
- (7) Plans, specification, and other documents provided in accordance with this by-law or otherwise required by the Act become the property of the municipality.

6. Equivalents

- (1) Where an application for a permit or for authorization to make a material change to a plan, specification, document or other information on the basis of which a permit was issued, contains an equivalent material, system or building design for which authorization under Section 9 of the Act is requested, the following information shall be provided:
 - a) a description of the proposed material, system or building design for which authorization under section 9 of the Act is requested
 - b) any applicable provisions of the Building Code
 - c) evidence that the proposed material, system or building design will provide the level of performance required by the Building Code.

7. Revision to Permit

- (1) After the issuance of a permit under the Act, notice of any material change to a plan, specification, document or other information on the basis of which the permit was issued, must be given in writing to the Chief Building Official together with the details of such change which is not to be made without his or her written authorization
- (2) The fees for revising a permit, reviewing new plans and repeating inspections shall be as set out in Schedule "A".

8. Transfer of Permit

- (1) If the registered owner of the land to which the permit applies changes, the permit is transferable to only upon the new owner completing a permit application, to the requirements of Section 4. The new owner shall then be the permit holder for the purpose of the Act and the Building Code and assume all responsibilities for compliance with the permit documents.

9. Refunds

- ~~(1) In the case of withdrawal or abandonment of an application, or the refusal or revocation of a permit, and upon written request by the permit holder, the Chief Building Official shall determine the amount of paid permit fees that may be refunded to the permit holder, if any, in accordance with Schedule "A" attached hereto and forming part of this by-law and the decision of the Chief Building Official is final.~~
- ~~(2) No refund shall be made after a period ending one (1) year after the final inspection of a building, whichever occurs first.~~
- ~~(3) No refund shall be made if the calculated refund for any individual permit is less than fifty (\$50) dollars.~~

10. Revocation

- (1) The Chief Building Official may revoke a permit:
 - a) if it was issued on mistaken, false or incorrect information
 - b) if, after 1 year after its issuance, the construction or demolition in respect of which it was issued has not, in the opinion of the Chief Building Official, be seriously commenced
 - c) if the construction or demolition of the building is, in the opinion of the Chief Building Official, substantially suspended or discontinued for a period of more than one year
 - d) if it was issued in error
 - e) if the holder requests in writing that it be revoked
 - f) if a term of an agreement, made pursuant to Section 8(3) of the Act, has not been complied with

11. Notice Requirements

- (1) Notices of required by Section 2.4.5. of the Building Code shall be given by the permit holder to the Chief Building Official at least three (3) business days in advance of the stages of construction specified therein.
- (2) A notice pursuant to this section is not effective until written or oral notice is actually received by the Chief Building Official, by a Building Inspector or designate.

12. Fees

- (1) Fees for a required permit shall be as set out in Schedule “A” and are due and payable upon submission of an application for a permit
- (2) Fees for inspections and inquiries shall be as set out in Schedule “A” and are due and payable upon request for such information or inspection
- (3) No permit shall be issued or no inspection or inquiry request processed until the fees therefor have been paid in full
- (4) Where the fees payable in respect of an application for a building or demolition permit issued under subsection 8(1) of the Act or a conditional permit under subsection 8(30) of the Act are based on the cost of valuation of the proposed work, the cost of valuation of the proposed work shall mean the total cost of all work regulated by the permit including the value of all material, labour and equipment but excluding the cost of land or landscaping
- (5) Where the fees payable in respect of an application for a building or demolition permit issued under subsection 8(1) of the Act or a conditional permit issued under subsection 8(3) of the Act are based on floor area, floor area shall mean the total area of all floors measured from the exterior faces of the exterior walls but shall exclude unfinished basements
- (6) Where application is made for a conditional or partial permit, fees shall be paid for the complete project
- (7) Where fees payable in respect of an application for a change of use permit issued under subsection 10(1) of the Act are based on floor area, floor area shall mean the total floor area of all storeys subject to the change of use

Pam Myers Clerk

Schedule A
Class of Permit and related Fee

CLASS OF PERMIT	PERMIT FEE
New buildings	\$12 per \$1000 (Minimum \$1200) (or fraction there of construction value)
Additional & Structural Renovations	\$12 per \$1000 of Construction Renovations (Minimum \$400)
Building Permit Renewals	\$50 each \$100
Permit Fee Refund	There will be no refund
Demolition/Moving Permit	\$50 each
Accessory Building	\$12 per \$1000 (Minimum \$200) \$300
Residential Garage	\$12 per \$1000 (Minimum \$400)
Industrial / Commercial Construction	\$14 per \$1000 (Minimum \$1500)
Wind Turbine (>3kW only)	\$3000 per Turbine
Concrete Bases Supporting Solar Panels in Excess of 10m2	\$400
Residential Deck	\$12 per \$1000 (minimum \$100)
Request for inspection	\$100
Work without a permit	\$50.00 Double the calculated permit fee

Notes:

All fees are based on the actual value of the construction but for purposes of determining a building permit fee not less that the figures listed in schedule “B”.

No permit is required for structures under 100 square feet

No permit is required for structures under 161 square feet for buildings being used for storage.

Schedule B
Rates to calculate Estimated Values for Building Permit applications

	Current Rate	Proposed
A) Dwelling units per sq.ft.of floor space	200.00	200.00
B) Two storey or more& additions per sq.ft.of floor space	200.00	200.00
C) Detached storage buildings and detached garages per sq.ft.	31.00	50.00
D) Carports per sq.ft	31.00	50.00
E) Attached garage per sq.ft.	41.00	60.00
F) Commercial and industrial bldgs. (Shell only) per sq.ft.	94.00	110.00
G) Commercial buildings/mercantile/office/restaurant etc	188.00	220.00
H) Decks, porches gazebos per sq ft of gross area	16.00	30.00
I) Solariums, sunrooms per sq.ft.	99.00	110.00
J) Tents (air supported/public assembly	58.00	70.00

SCHEDULE “C”

PLANS OR WORKING DRAWING TO ACCOMPANY APPLICATIONS FOR PERMIT

- 1) The Site Plan
- 2) Floor Plans
- 3) Foundation Plans
- 4) Framing Plans
- 5) Roof Plans
- 6) Reflected Ceiling Plans
- 7) Sections and Details
- 8) Building Elevations
- 9) Electrical Drawings
- 10) Heating, Ventilation & Air Conditioning Drawings
- 11) Plumbing Drawings
- 12) 6.38 Zoning By-laws – Stamped plans from a designer, architect
Or engineer in possession of a current B.C.I. N with the design activities
Being by an individual identified in Section B (Building Code Table
3.5.2.1 of Division C) for all structures.



Manitoulin Island Cycling Advocates (MICA)
PO Box 292
Mindemoya ON
P0P1S0
705 377 4471

March 2, 2023

Municipalities of Manitoulin Island;

Letter of Acknowledgment request

June 3 & 4, 2023 will be the **11th Annual Manitoulin Passage Ride**.

Commencing in South Baymouth and proceeding through the Townships of Tehkummah, Central Manitoulin, Billings, NEMI, Assiginack, Sheguiandah and M'Chigeeng First Nation.

Please find more information on our website www.manitoulincycling.com

At the time of this letter 185 riders are already signed up for this weekend event and we are expecting about 250 riders to attend this popular ride.

This event is insured through our Insurance provider with the required \$5,000,000 coverage. MICA will include your municipality details on our insurance for your protection during this event, thus protecting the Township from liability.

MICA is requesting that you provide us with a **Letter of Acknowledgment** for this event and return it to us as soon as possible.

If more information is required please feel free to call 705 377 4471

Thank You

Guy Nielen

MICA

Pam Cress

From: Gord Steindel <Gord.Steindel@mts.net>
Sent: March 10, 2023 4:46 PM
To: Mayor Al MacNevin
Cc: Pam Cress
Subject: Re: Habitat for Humanity Cycle of Hope - Tue, July 18, 2023
Attachments: COH History.pdf

This time with the attachment I referenced.

Gord Steindel
Gord.Steindel@mts.net
204.470.6520 M

On Fri, Mar 10, 2023 at 3:14 PM Gord Steindel <Gord.Steindel@mts.net> wrote:
Dear Mayor MacNevin and Council,

I am writing to you on the instruction of your town clerk, Pam Cress, in the hope that you may be able to assist me and the Habitat for Humanity affiliate in Winnipeg, Manitoba with whom I volunteer.

Our affiliate organizes long-distance cycling tours as a vehicle to stimulate fund-raising to support Habitat for Humanity's mission of partnering with low-income working families to increase the availability of decent affordable housing. For the past 28 years our Habitat affiliate has conducted the Cycle of Hope touring event where our riders have cycled all over North America and raised over \$4 million to build homes with low-income families in the community. In 2023 we are planning to cycle nearly 800km from Little Current to Niagara Falls to raise \$100,000 toward affordable home construction. I am reaching out to you and your council to explore whether you might be able to assist us with one of the fundamental challenges we experience in organizing an event such as the Cycle of Hope. I have included a small brochure that provides more information about the group and how this endeavour originally started.

Over the years we have been extremely fortunate to experience the most generous hospitality and support of the communities we have visited on our rides. Our ability to provide over-nite lodging for the riders and support team of the Cycle of Hope in a highly cost effective manner has allowed us to direct the maximum amount of fund-raising directly into home construction. I am reaching out to you to explore whether we might be able to use the NEMI Recreation Center overnight on Tuesday, July 18 to house our riders and support team when we pass through Little Current, ON.

Our teams all bring their own air mattresses and sleeping gear, and are accustomed to sleeping in community or recreation centers, school gyms, or church basements. As such what we need most is simply a place to wash up at the end of our cycling day and a place to set-up for the night. The Cycle of Hope riders and support crew are a amazing bunch of heart-felt people who understand how respect and flexibility go a long way to facilitating a town like Little Current to assist us in our efforts.

The following provides some more details on our numbers, dates and times and how to contact us further.

of Participants: 40 cyclists and 10 support crew

Arrival Times in Little Current: Tuesday, July 18th at approx. 6 pm

Departure Times from Little Current : Wednesday, July 18th - approx. 7am

Habitat for Humanity Cycling Event Coordinator: Brett Bourne - bbourne@habitat.mb.ca

Direct Line P: 204-235-2181, M: 204-792-3993

My Contact Info: Gord Steindel, M: 204-470-6520

Our cyclists pay a nominal registration fee for the privilege of fundraising for Habitat and then cycling for over a week in some truly spectacular country. If it would facilitate our making use of your facilities, we would certainly be open to reimbursing the Town of Little Current for any additional maintenance staff expenses that would be incurred for opening or cleaning a facility with respect to our stay. Also, our Habitat affiliate carries \$5 million in general liability insurance and we could readily arrange to provide a certificate of insurance or if necessary name the Town of Little Current as an additional insured on our policy in order to cover any insurance liability concerns.

I would be delighted if you could take a few minutes to review this information yourself and with your fellow Council member to consider whether the town of Little Current might be able to assist us with with accommodations for the 2023 Cycle of Hope while in your area. I fully anticipate that this request may raise a number of questions or concerns for you and the Council. No matter what the issues might be I would be pleased to review them with you and have the opportunity to address them to your complete satisfaction.

Looking forward to hearing from you in the not too distant future.

Gord Steindel
Habitat for Humanity Cycle of Hope 2023 Volunteer and Cyclist
204.470.6520 M
Gord.Steindel@mts.net

Cycle of Hope

The History of Cycle of Hope

In July 1993, Habitat for Humanity Manitoba hosted the Jimmy Carter Work Project (JCWP), which was the first time outside of the U.S.A. Fifteen hundred volunteers from four countries came to volunteer. They gathered for an orientation in a school gymnasium in north Winnipeg, when 75 cyclists, called the “Cycle 500” arrived from Minneapolis. Not only did they choose to cycle to Winnipeg, they tithed 10% of their fund raising to the Winnipeg project.

Cycle 500 inspired two of the volunteers, Lorraine Petkau and Olenka Antymniuk, whom both loved to cycle. In 1994, the JCWP was in Eagle Butte, South Dakota and they began to dream and plan a Winnipeg ride to support Habitat for Humanity Manitoba.

March 1994, Lorraine and her husband, Erv, armed with a mitt full of letters drove down to South Dakota to scout the route, dropping letters into church mail boxes and following up with phone calls. Lorraine pursued



the logistics of the ride, had it sanctioned by the Board of Directors and it became an official Habitat for Humanity Event with the first ride entitled, “Bike to Butte”, a mere 1,000 km down the road.

12 cyclists and 9 support people signed up for the Bike to Butte 9-day ride. They gathered at the 1993 Jimmy Carter Work Project site in Winnipeg for a big send off with local artist, Steve Bell, blessing them with word and song, “On the Wings of an Eagle.”

In Eagle Butte, the Bike to Butte cyclists were greeted by thunderous applause and great excitement by the Cycle 500 group and JCWP volunteers, and each cyclist was personally greeted by President & Mrs. Carter. A thrill to remember for always!



The 1994 ride fundraised \$36,000 – enough to provide four foundations for four houses being built that summer. What a grounding way to start!

Plans for 1995 JCWP in Los Angeles were already underway, so naturally the next year's ride, "Bike LA 95" was born. Each year since the group has continued to ride and along the way created a new name for the event, "Cycle of Hope".

Cycle of Hope has cycled from many destinations: Kelowna, the Canadian Shield, Chicago, Green Bay, Kansas City, Fernie, Denver, Nashville, Marquette, Yellowstone Park, the Great Lakes, Lewis & Clarke Trail, Waterton Park, Louisville, St. Louis, Omaha, Niagara Falls, Jasper, and completed two legs of the TransAmerica Trail (Astoria to Baker City, OR and Baker City, OR to Yellowstone, MT).

To date, Cycle of Hope has raised over \$4 million dollars and 25 families have a home thanks to the overwhelming support of the donors. Each year the ride will accommodate up to 40 cyclists and a team of support volunteers.

If you love to cycle and would like to change the lives of a local family, consider joining Cycle of Hope for an incredible and rewarding experience.

habitat.mb.ca



Manitoulin East Municipal Airport Commission Inc.

Commission Meeting Minutes

Meeting of Feb 13, 2023

Present: B. McCullagh; D. Williamson; D. Elliott; B. Koehler; R. McGuire; G. Williamson

Meeting call to order by George Williamson at 7:00 PM (on "Zoom" format)

Motion 2023 02 06

Moved by B. Koehler

Second by D. Elliott

Resolved that the Commission approves the agenda for the meeting of Feb 13, 2023.

Carried

Declaration of pecuniary interest-

Motion 2023 02 07

Moved by D. Elliott

Second by B. Koehler

Resolved that the Commission approves the minutes of the meeting of Jan 9, 2023

Carried

Motion 2023 02 08

Moved by R. McGuire

Second by B. Koehler

Resolved that the Commission accept the managers' report for the month of Jan 2023.

Carried

Motion 2023 02 09

Moved by D. Elliott

Second by R. McGuire

Resolved that the Commission accept the treasurers report for Jan 2023.

Carried

Motion 2023 02 10

Moved by B. Koehler

Second by D. Elliott

Resolved that the commission meeting of Feb 13, 2023 does now adjourn at 07:15PM.

Carried

Minutes of the POA Board of Management

Held on Tuesday, March 7, 2023 at 11:00 AM

Present: Bryan Barker, POA – Billings Zoom
Cameron Runnalls, POA - Gordon/Barrie Island Zoom
Dave Deeg, POA - Burpee Mills
Derek Stephens, POA - Central Manitoulin - Chair Zoom
Mike Erskine, POA – NEMI
Terry Olmstead, POA – Gore Bay
Robert Shawana, POA – Assiginack Zoom
Michael Lalonde, Treasurer
Pam Fogal, Deputy Clerk – POA Manager
Dayna Nelder – POA Clerk

Absent: Brent St. Denis
Perry Chatwell

Other:

1. Adoption of the Agenda

a)

Moved by Mike Erskine

Seconded by Terry Olmstead

THAT the March 7, 2023 Agenda is adopted as presented.

Carried

2. Appointment of Chair Person, Vice Chair Person and Secretary

a)

Moved by Mike Erskine

Seconded by Bryan Barker

THAT Derek Stephens be nominated for chairperson of the POA Board of Management.

Carried

Moved by Mike Erskine

Seconded by Derek Stephens

THAT Bryan Barker be nominated for the Vice-Chairperson for the POA Board of Management.

Carried

Moved by Derek Stephens

Seconded by Mike Erskine

THAT Pam Fogal be nominated for secretary for the POA Board of Management.

Carried

3. Disclosure of Pecuniary Interest
None

4. Adoption of the Minutes

a)

Moved by Bryan Barker

Seconded by Mike Erskine

THAT the minutes of September 22, 2022, POA Board of Management are adopted as presented.

Carried

5. Business Arising out of the Minutes

a) Sale of Excess Items

Pam advised the board that the TV and stand were sold and that the Town of Gore Bay will be purchasing the printer.

6. New Business

a) 2023 Budget

The 2023 budget was presented to the committee. A brief explanation was provided regarding the amounts on the budget. It was noted that the projected loss for 2023 is over \$45,000. The board was advised that the amount is so high due to the fact that the court has a multiple number of special trials scheduled for 2023 which have substantial extra costs associated. Board members stressed their concern with a loss again for this year and having to ask their councils to pay for the portion of the deficit.

Moved by Mike Erskine

Seconded by Bryan Barker

THAT the 2023 budget be adopted as presented.

FURTHER BE IT that staff invoices the municipal partners for their share of the 2022 deficit.

AND FURTHER staff submit a letter to the Province to strongly push that they offer financial assistance or they can resume the responsibility for Provincial Offences.

Carried

b) Review of POA Intermunicipal Service Agreement & Memorandum of Understanding

Pam briefly explained that the Memorandum of Understanding is between the Town of Gore Bay and the Ministry of the Attorney General and that Intermunicipal Service Agreement is between the Town of Gore Bay and the representing municipalities. Mike Erskine noted that the First Nations were noted under the service area but not included in the Intermunicipal Agreement.

c) Establishment of Regular Meetings

The Board has agreed to meet quarterly and will continue Hybrid meetings.

7. Other

8. Adjournment

a)

Moved by Robert Shawana

THAT we adjourn at 11:49 a.m.

Carried

Respectfully Submitted by:

Pam Fogal, POA Manager

POA Operations | 2023 Budget

	Actuals	Budget	Budget Change		
	2022	2022	2023	Dollar Change	Per Cent Change
REVENUE:					
Fines Revenue					
POA Fines - Hwy traffic	\$79,142.96	\$75,030.00	\$79,000.00	\$3,970.00	5.3%
POA FINES OTHER FINES	\$29,145.25	\$25,000.00	\$29,000.00	\$4,000.00	16.0%
Provincial - Liquor	\$1,918.75	\$6,500.00	\$2,000.00	-\$4,500.00	-69.2%
Other Munic collected	\$9,310.50	\$11,000.00	\$9,300.00	-\$1,700.00	-15.5%
Other Revenue					
Interest Earned	\$499.08	\$0.00	\$500.00	\$500.00	
Overpayment	\$71.04	\$0.00	\$0.00	\$0.00	
Other Revenue	\$534.48	\$0.00	\$0.00	\$0.00	
Collect Cost Recovered	\$9,524.86	\$11,000.00	\$3,600.00	-\$7,400.00	-67.3%
Mun Fines paid/payable	-\$15,041.69	-\$15,000.00	-\$15,000.00	\$0.00	0.0%
TOTAL REVENUE	\$115,105.23	\$113,530.00	\$108,400.00	-\$5,130.00	-4.5%
EXPENSES:					
Labour					
POA Clerk/Wages/Benefits	\$ 50,415.52	\$ 56,135.00	\$ 53,339.62	\$ (2,795.38)	-5.0%
Part-time Help for Court	\$ 5,014.62	\$ 13,400.00	\$ 5,500.00	\$ (7,900.00)	-59.0%
Court Reporter	\$ 4,513.91	\$ 4,000.00	\$ 5,000.00	\$ 1,000.00	25.0%
Supervising Manager	\$ 4,450.52	\$ 6,000.00	\$ 6,000.00	\$ -	0.0%
Financial Manager	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ -	0.0%
Court Costs					
Prosecutor	\$ 16,117.02	\$ 19,430.00	\$ 19,000.00	\$ (430.00)	-2.2%
Adjudicator Charges	\$ 18,150.00	\$ 10,000.00	\$ 25,000.00	\$ 15,000.00	150.0%
Witness Fees	\$ -	\$ 450.00	\$ 1,200.00	\$ 750.00	166.7%
Courtroom Security	\$ 637.00	\$ 600.00	\$ 600.00	\$ -	0.0%
Courtroom Rent	\$ 3,793.99	\$ 5,150.00	\$ 5,050.00	\$ (100.00)	-1.9%
Interpreter	\$ -	\$ 500.00	\$ 500.00	\$ -	0.0%
Court Related Cost	\$ 1,467.60	\$ 3,970.00	\$ 4,000.00	\$ 30.00	0.8%
Revenue Expenses					
Collection Agency	\$ 3,546.54	\$ 6,000.00	\$ 3,600.00	\$ (2,400.00)	-40.0%
Administration					
Training /Conferences/Membership	\$ 200.00	\$ 400.00	\$ 400.00	\$ -	0.0%
Bank Charges	\$ 2,705.60	\$ 3,200.00	\$ 3,000.00	\$ (200.00)	-6.3%
Audit	\$ 1,500.00	\$ 4,200.00	\$ 1,500.00	\$ (2,700.00)	-64.3%
Mailing Charges	\$ 1,785.15	\$ 1,500.00	\$ 1,800.00	\$ 300.00	20.0%
Supplies/new tickets/advt	\$ 6,385.01	\$ 4,140.00	\$ 4,754.00	\$ 614.00	14.8%
ICON Charges	\$ 1,823.25	\$ 2,500.00	\$ 2,500.00	\$ -	0.0%
Technology	\$ 1,785.58	\$ 4,390.00	\$ 2,630.00	\$ (1,760.00)	-40.1%
Admin - Office Rent	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ -	0.0%
Admin - Insurance	\$ 2,200.00	\$ 2,245.00	\$ 2,662.00	\$ 417.00	18.6%
GST Expense	\$ 311.46	\$ 200.00	\$ 300.00	\$ 100.00	50.0%
TOTAL EXPENSES	\$ 132,102.77	\$ 153,710.00	\$ 153,635.62	\$ (74.38)	0.0%
NET PROFIT/LOSS	\$ (16,997.54)	\$ (40,180.00)	\$ (45,235.62)	\$ (5,055.62)	12.6%
Contribution from Municipalities	\$ 14,780.00	\$ -	\$ -		
NET PROFIT/LOSS	\$ (2,217.54)	\$ (40,180.00)	\$ (45,235.62)	\$ (5,055.62)	
Supplies	\$ 2,092.00		\$ 2,000.00		
Advertising	\$ 198.47		\$ 200.00		
Ticket Books	\$ 3,028.53		\$ 1,500.00		
Office Expense	\$ 1,011.99		\$ 1,000.00		
Cell Phone	\$ 54.02		\$ 54.00		

15%

\$ (5,055.62)

13%

2022 Deficit Breakdown

Municipality	Percentage	Amount
Assiginack	11.32	\$ 1,924.12
Billings	8.45	\$ 1,436.29
Burpee Mills	4.29	\$ 729.19
Central Manitoulin	25.1	\$ 4,266.38
Cockburn	0.18	\$ 30.60
Gordon Barrie Island	6.88	\$ 1,169.43
Gore Bay	9.08	\$ 1,543.38
N.E.M.I	29.65	\$ 5,039.77
Tehkummah	5.05	\$ 858.38
Total		\$ 16,997.54