

AGENDA
A meeting of the Council of the Corporation
of the Town of Northeastern Manitoulin and the Islands
to be held on Tuesday, January 25th, 2022
Electronic Format at 7:00 p.m.

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Disclosure of Pecuniary Interest & General Nature Thereof**
- 4. Minutes of Previous Meeting**
 - i. Confirming By-Law 2022-06
- 5. Old Business**
 - i. Little Current Swing Bridge Heritage Study
- 6. New Business**
 - i. Tax Rate By-law 2022-07
 - ii. Donation Request – Fish and Game Club
- 7. Minutes and Other Reports**
 - i. OCWA Workorder Summary Report – December 2021
 - ii. Manor Minutes - November and December
 - iii. Mayors update
- 8. Adjournment**

**THE CORPORATION OF THE TOWN OF
NORTHEASTERN MANITOULIN AND THE ISLANDS**

BY-LAW NO. 2022-06

Being a by-law of the Corporation of the Town of Northeastern Manitoulin and the Islands to adopt the minutes of Council for the term commencing December 4, 2018 and authorizing the taking of any action authorized therein and thereby.

WHEREAS the Municipal Act, S.O. 2001, c. 25. s. 5 (3) requires a Municipal Council to exercise its powers by by-law, except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS ENACTS AS FOLLOWS:

1. THAT the minutes of the meetings of the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands for the term commencing December 4th, 2018 and held on:

January 18th, 2022

are hereby adopted.
2. THAT the taking of any action authorized in or by the minutes mentioned in Section 1 hereof and the exercise of any powers by the Council or Committees by the said minutes are hereby ratified, authorized and confirmed.
3. THAT, where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the minutes mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council or Committees in the above-mentioned minutes, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing the taking of any action authorized therein or thereby or required for the exercise of any power therein by the Council or Committees.
4. THAT the Mayor and proper Officers of the Corporation of the Town of Northeastern Manitoulin and the Islands are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council or Committees as evidenced by the above-mentioned minutes in Section 1 and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of the Corporation of the Town of Northeastern Manitoulin and the Islands and to affix the seal of the Corporation thereto.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
25th day of January, 2022.

Al MacNevin

Mayor

Pam Cress

Clerk

The Corporation of the Town of Northeastern Manitoulin and the Islands
Minutes of a meeting of Council held Tuesday, January 18, 2022
Via Zoom at 7:00p.m.

PRESENT: Mayor Al MacNevin, Councillors: Barb Baker, Al Boyd, Laurie Cook, Mike Erskine, Jim Ferguson, William Koehler, Dawn Orr, Bruce Wood

STAFF PRESENT: David Williamson, CAO
Pam Cress, Clerk
Ed Steeves, Public Works Forman
Reid Taylor, Manager of Community Services
Duane Deschamps, Fire Chief

Mayor MacNevin called the meeting to order at 7:00 p.m.

Resolution No. 21-01-2022

Moved by: A. Boyd

Seconded by: B. Wood

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands approves the agenda as amended.

Carried

Resolution No. 22-01-2022

Moved by: W. Koehler

Seconded by: J. Ferguson

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands now reads a first, second and third time and finally passes By-Law 2022-05 to adopt the minutes of Council for the term commencing December 4, 2018 and authorizing the taking of any action authorized therein and thereby.

Carried

Resolution No. 23-01-2022

Moved by: B. Baker

Seconded by: M. Erskine

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands Accepts and awards the tender submission by Olympia in the amount of \$98 298.70 including HST for a new Resurfacer and Edger.

Carried

Resolution No. 24-01-2022

Moved by: W. Koehler

Seconded by: J. Ferguson

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands now reads a first, second and third time and finally passes By-Law 2018-46, as amended being a by-law establish a Code of Conduct for the Members of Council.

Carried

Resolution No. 25-01-2022

Moved by: B. Wood

Seconded by: M. Erskine

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands proceeds In Camera in order to address a matter pertaining to a proposed or pending disposition or acquisition of land for municipal or local board purposes.

Carried

**The Corporation of the Town of Northeastern Manitoulin and the Islands
Minutes of Council**

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Councillor Koehler declared a conflict with the following item coming from the In Camera session and did not vote.

Resolution No. 26-01-2022

Moved by: A. Boyd

Seconded by: M. Erskine

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands starts the process to stop up, close and sell that portion of road allowance between 219 and 229 Hwy 540 to the adjoining property owners.

Carried

Resolution No. 27-01-2022

Moved by: J. Ferguson

Seconded by: D. Orr

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands does now adjourn at 8:05 pm.

Carried

Al MacNevin Mayor

Pam Cress Clerk

Executive Summary

The Little Current Swing Bridge (Site 49X-0002/B0) is located in the community of Little Current, former Howland Township, present-day Town of Northeastern Manitoulin and the Islands, Ontario. The Little Current Swing Bridge provides the only year-round highway/road access between Manitoulin Island and mainland areas of northern Ontario. The bridge connects the community of Little Current to Goat Island, crossing the North Channel of Lake Huron. The Little Current Swing Bridge was constructed in 1913 for use as a railway bridge and was adapted in 1945 to accommodate both rail and vehicular traffic. The bridge was acquired by the Ontario Ministry of Transportation (MTO) in 1982 and retained for exclusive vehicular use. The bridge remains under MTO ownership.

As part of its Provincial Highway Management Program, MTO determined that the bridge was nearing the end of its service life and was not accommodating the community's transportation needs. Therefore, MTO retained Stantec Consulting Ltd (Stantec) in 2018 to undertake a Planning, Preliminary Design, and Class Environmental Assessment (Class EA) Study for the Highway 6 Little Current Swing Bridge. The purpose of the Class EA is to identify a Recommended Plan that addresses the identified current and future transportation needs. The Preferred Plan is construction of a new swing bridge west of the current bridge alignment. The plan also requires the removal of the existing historic bridge once the new replacement bridge is constructed.

The Little Current Swing Bridge has been identified by MTO as a Provincial Heritage Property of Provincial Significance (PHPPS). All Ontario government ministries, including MTO, and public bodies, prescribed under Ontario Regulation 157/10, are required to follow the Standards and Guidelines for Conservation of Provincial Heritage Properties (S&Gs), prepared under section 25.2 of the Ontario Heritage Act (OHA), when making any decisions affecting cultural heritage resources on lands under their control.

Additionally, MTO's Ontario Heritage Bridge Guidelines (OHBG) (MTO 2008) provide direction on the conservation of provincially owned heritage road bridges and establish eight conservation options that must be considered. See Section 6.2 for an analysis of how these conservation options were considered.

Provision F.4 of the S&Gs requires that, all other alternatives having been considered, consider removal or demolition as a last resort, subject to Heritage Impact Assessment (HIA) and public engagement. In addition, the use of best efforts to mitigate loss of cultural heritage value is required.

Provision F.5 of the S&Gs requires that, in the case of a provincial heritage property of provincial significance such as the Little Current Swing Bridge, the MTO must obtain the consent of the Minister of Heritage, Sport, Tourism and Culture Industries (MHSTCI) before removing or demolishing the bridge.

The purpose of this HIA is to assess the impacts of the project on the existing Little Current Swing Bridge and to document how the eight conservation options under the OHBG (MTO, 2008) have been considered. This HIA has been prepared according to Information Bulletin 3: Preparing Heritage Impacts



**HERITAGE IMPACT ASSESSMENT—LITTLE CURRENT SWING BRIDGE, SITE 49X-0002/B0
(GWP 5268-14-00)**

Assessments for Provincial Heritage Properties (MHSTCI, 2017). This HIA will be used to support MTO's request for the MHSTCI's minister's consent for demolition or removal of the Little Current Swing Bridge. Circulation of this HIA to key local and heritage stakeholders and to interest parties, is required under the S&GS. Any public or stakeholder input or comments will be considered as part of the Request for MHSTCI's minister's consent.

Having considered all other alternatives, MTO has determined that removal and/or demolition of the existing Little Current Swing Bridge is the only viable option and will be seeking the consent of the Minister of Heritage, Sport, Tourism and Culture Industries for the removal and/or demolition of the bridge.

To mitigate the loss of CHVI associated with removal of the Little Current Swing Bridge, a series of mitigative measures is proposed including:

- Documentation of the bridge prior to removal;
- Commemoration of the bridge; and
- Sympathetic design of the replacement bridge, including use of salvaged materials in the new design where practicable.

The Executive Summary highlights key points from the report only; for complete information and findings, the reader should examine the complete report.



**THE CORPORATION OF THE TOWN OF
NORTHEASTERN MANITOULIN AND THE ISLANDS**

BY-LAW NO. 2022-07

**BEING A BY-LAW TO PROVIDE FOR THE ADOPTION OF TAX RATES
AND FURTHER PROVIDE FOR PENALTY AND INTEREST
IN DEFAULT OF PAYMENT THEREOF FOR 2021**

WHEREAS the Municipal Act, Chapter 25, S.O. 2001 provides that the Council of a local municipality shall after the adoption of estimates for the year, pass a by-law to levy a separate tax rate on the assessment in each property class, and

WHEREAS Section 307 of the said Act requires tax rates to be estimated in the same proportion to tax ratios, and

WHEREAS certain education rates are provided in various regulations, and commercial and industrial education amounts have been requisitioned by the Province,

NOW THEREFORE the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands ENACTS AS FOLLOWS:

1. THAT the 2022 Operating and Capital Budgets be approved as Schedule “A” attached to and forming part of this by-law.
2. THAT the tax rates and ratios for 2022 for municipal and education purposes be hereby set as follows:

CLASS	TAX RATIO	MUNICIPAL RATE			EDUCATION RATE
		WARD 1	WARD 2	WARD 3 & 4	
Residential/Farm	1.000000	0.00579605	0.01172277	0.01051571	0.00153000
Multi-Residential	1.007200	0.00583778	0.01180717	0.01059142	0.00153000
New Multi-Residential	1.007200	0.00583778	0.01180717	0.01059142	0.00153000
Commercial Occupied	1.426900	0.00827038	0.01672722	0.01500487	0.00880000
Commercial Vacant	0.998830	0.00578927	0.01170905	0.01050341	0.00880000
Commercial PIL Educ retained					0.00935249
Industrial Occupied	1.780900	0.01032219	0.02087708	0.01872743	0.00880000
Industrial Vacant	1.157585	0.00670942	0.01357010	0.01217283	0.00880000
Industrial PIL Educ retained					0.00980000
Landfill	1.009448	0.00585081	0.01183353	0.01061506	0.00667984
Pipelines	0.527300	-	-	-	-
Farmlands	0.250000	0.00144901	0.00293069	0.00262893	0.00038250
Managed Forest	0.250000	0.00144901	0.00293069	0.00262893	0.00038250

3. THAT all taxes shall become due and payable as follows:

For Residential, Pipelines, Farmland and Managed Forest Tax Classes, 50% of the final levy shall become due and payable on the 29th of July 2022 and the balance shall become due and payable on the 30th of September, 2022.

For Multi-Residential, Commercial, and Industrial Tax Classes, 50% of the final levy shall become due and payable on the 30th of July, 2022 and the balance shall become due and payable on the 30th of September, 2022.

4. Non payment of the amount, as noted, on the date stated in accordance with this by-law constitutes default. On all taxes of the levy which are in default after the noted due dates shall be added a penalty of 1-1/4% per month, until December 31, 2022.
5. On all taxes unpaid as of December 31, 2022 interest shall be added at the rate of 1-1/4% per month, for each month or fraction thereof in which the arrears continue.
6. All taxes are due and payable to the Town of Northeastern Manitoulin and the Islands, at the Town's municipal office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY
PASSED THIS DAY OF , 2022.

Alan MacNevin Mayor

Pam Cress Clerk

Little Current & District Fish & Game Club

P.O. Box 57

Sheguiandah, Ont. P0P 1W0

Dear Supporter

Once again the Club hopes to be hosting, in late April, grade 4 students from area Public Schools. This all depends on the Covid 19 situation at the time.

While the Students are at the Walleye Hatchery in Sheguiandah, they will observe fish being removed from the trap net, fertilization procedure, bass nest building, Manitoulin fossils, fish and animal mounts, aquatic life forms, plus much more.

If the field trip does not take place because of the virus, the club will still be giving each student a fishing rod and reel.

There should be approximately 180 students this year.

It would be appreciated if your organization or business would financially support this program.

After 17 years as President of the club, Bill is retiring, but will still be active in the club.

Thank you for considering and hopefully supporting the above request.

Sincerely



Lou Shortt, President

Little Current & District Fish & Game Club

705 282 7723

loushortt@gmail.com



Workorder Summary Report

Report Start Date: Dec 1, 2021 12:00 AM
Report End Date: Dec 31, 2021 11:59 PM
Location: 6278*
Work Order Type: ADMIN,CALL,CAP,CORR,EMER,OPER,PM
Work Order Class:

WorkOrder				PM Schedule		Workorder Details				WorkLog Detail			
WO #	Asset ID	Asset Description	Location Description	Type	Class	FREQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	
2561247		6278, Little Current WTP	6278, Little Current WTP	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6278	COMP	12/1/21 12:00 AM	12/15/21 01:19 PM	12/15/21 01:19 PM	Critical Alarm/Dialer Testing (1m) 6278 Critical Alarm/Dialer Testing (1m) 6278 test hi to press cw turbidity a12
2561501		6278, Little Current WTP	6278, Little Current WTP	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 6278	COMP	12/1/21 12:00 AM	12/15/21 01:20 PM	12/15/21 01:20 PM	Health And Safety Inspection (1m) 6278 Health And Safety Inspection (1m) 6278 no issues
2561599		6278, Little Current WTP	6278, Little Current WTP	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/Service (1m) 6278	COMP	12/1/21 12:00 AM	12/15/21 01:34 PM	12/15/21 01:34 PM	Analyzer Chlorine Inspection/Service (1m) 6278 Analyzer Chlorine Inspection/Service (1m) 6278 cleaned and calibrated all analyzers
2561677		6278, Little Current WTP	6278, Little Current WTP	PM	Calibration	1	MONTHS	Analyzer Turbidity Inspection/Service (1m) 6278	COMP	12/1/21 12:00 AM	12/15/21 01:35 PM	12/15/21 01:35 PM	Analyzer Turbidity Inspection/Service (1m) 6278 Analyzer Turbidity Inspection/Service (1m) 6278 clean and calibrated all analyzers
2565670		6278, Little Current WTP	6278, Little Current WTP	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 6278	COMP	12/1/21 12:00 AM	12/15/21 01:36 PM	12/15/21 01:36 PM	TPM Inspection/Maintenance (1m) 6278 TPM Inspection/Maintenance (1m) 6278 air blowers require refit
2563885		6278, Little Current WTP	6278, Little Current WTP	OPER	Compliance	1	MONTHS	WISKI Review (1m) 6278	COMP	12/1/21 12:00 AM	12/15/21 01:37 PM	12/15/21 01:37 PM	WISKI Review (1m) 6278 WISKI Review (1m) 6278 review input correct data
2563922		6278, Little Current WTP	6278, Little Current WTP	OPER	Compliance	1	MONTHS	WISKI Review (1m) 5823	COMP	12/1/21 12:00 AM	12/15/21 01:38 PM	12/15/21 01:38 PM	WISKI Review (1m) 5823 -WISKI Review (1m) 5823

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Location: 6278*
Work Order Type: ADMIN,CALL,CAP,CORR,EMER,OPER,PM
Work Order Class:

WorkOrder			PM Schedule		Workorder Details				WorkLog Detail				
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	
2566822	0000259056	VEHICLE CHEV SILVERADO AR-14884 JEFF TUBERK	6278, Little Current WTP, Facility	PM	Inspection	1	MONTHS	Vehicle Chev Silverado A181018 Inspection (1m)	COMP	12/1/21 12:00 AM	12/15/21 01:41 PM	12/15/21 01:41 PM	Vehicle Chev Silverado A181018 Inspection (1m) - Vehicle Chev Silverado A181018 Inspection (1m) completed and delivered
2580249			6278, Little Current WTP, Process, Filtration	CALL	Compliance	0		6278 Little Current WTP High Turbidity Alarm	COMP		12/5/21 09:21 PM	12/6/21 07:00 AM	Dec. 05 High Turbidity - Called for high turbidity alarm which restored immediately. - Due to weather conditions, site visit postponed but site was monitored remotely. - Turbidity on filter #2 spiked to 0.22NTU but returned to normal operating conditions. - Checked on site on Dec. 06. All ok!
2580258	0000142440	PUMP CENTRIFUGAL P36-B VACUUM	6278, Little Current WTP, Process	CAP	Refurbish/ Replace/Repair	0		6278 Littlecurrent WTP call for vacuum prime system not working	COMP		12/9/21 12:22 PM	12/9/21 12:22 PM	call - while working on mindenoya WWP flow meter I got a call to respond to little current WTP vacuum prime system. - made several checks and found a float to be in fault state because the water level was too low in the filters. - brought level up and system up and running. - performed insulation checks and winding checks on both motors. tests passed. - system ok.
2581559			Little Current Water Treatment Plant	CALL	Refurbish/ Replace/Repair	0		Little Current Water Treatment Plant high turbidity	BUSCOMP		12/12/21 07:30 AM	12/12/21 09:00 AM	Little Current Water Treatment Plant high turbidity - Little Current Water Treatment Plant high turbidity - Filter 2 high turbidity on start up log turbidity spike - filters were just replaced

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Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail

Workorder Summary Report

Report Start Date: Dec 1, 2021 12:00 AM
Report End Date: Dec 31, 2021 11:59 PM
Location: 5823*
Work Order Type: ADMIN,CALL,CAP,CORR,EMER,OPER,PM
Work Order Class:

WorkOrder			PM Schedule		Workorder Details				WorkLog Detail				
WO #	Asset ID	Asset Description	Location Description	Type	Class	Freq	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	
2561207	0000228125	PANEL ALARM/DIALER OF WATER MAIN PS	5823, Little Current WWT, Process Control & Monitoring	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 5823	COMP	12/1/21 12:00 AM	12/15/21 02:00 PM	12/15/21 02:00 PM	Critical Alarm/Dialer Testing (1m) 5823 Critical Alarm/Dialer Testing (1m) 5823 test all high station alarms ok
2561381			5823, Little Current WWT	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 5823	COMP	12/1/21 12:00 AM	12/15/21 02:01 PM	12/15/21 02:01 PM	Health And Safety Inspection (1m) 5823 Health And Safety Inspection (1m) 5823 no issues
2562162			5823, Little Current WWT	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5823	COMP	12/1/21 12:00 AM	12/15/21 02:02 PM	12/15/21 02:02 PM	TPM Inspection/Maintenance (1m) 5823 TPM Inspection/Maintenance (1m) 5823 performed tpn insp.
2562187	0000228106	GENERATOR DIESEL CAMPBELL PS	5823, Little Current WWT, Facility, Power Generation, Power Generators Permanent	PM	Refurbish/Replace/Repair	1	MONTHS	Campbell PS Diesel Generator Inspection/Functional Test (1m/y) 5823	COMP	12/1/21 12:00 AM	12/15/21 02:16 PM	12/15/21 02:16 PM	Campbell PS Diesel Generator Inspection/Functional Test (1m/y) 5823 Campbell PS Diesel Generator Inspection/Functional Test (1m/y) 5823 full load tested ok
2562220	0000228155	GENERATOR DIESEL ROBINSON PS	5823, Little Current WWT, Facility, Power Generation, Power Generators Permanent	PM	Refurbish/Replace/Repair	1	MONTHS	Robinson PS Diesel Generator Inspection/Functional Test (1m/y) 5823	BUSCOMP	12/1/21 12:00 AM	12/15/21 02:17 PM	12/15/21 02:17 PM	Robinson PS Diesel Generator Inspection/Functional Test (1m/y) 5823 Robinson PS Diesel Generator Inspection/Functional Test (1m/y) 5823 full load test ok
2562256	0000228136	GENERATOR DIESEL WATER ST PS	5823, Little Current WWT, Facility, Power Generation, Power Generators Permanent	PM	Refurbish/Replace/Repair	1	MONTHS	Water ST PS Diesel Generator Inspection/Functional Test (1m/y) 5823	COMP	12/1/21 12:00 AM	12/15/21 02:18 PM	12/15/21 02:18 PM	Water ST PS Diesel Generator Inspection/Functional Test (1m/y) 5823 Water ST PS Diesel Generator Inspection/Functional Test (1m/y) 5823 full load test ok

Workorder Summary Report

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Report End Date: Dec 31, 2021 11:59 PM
Location: 5823*
Work Order Type: ADMIN,CALL,CAP,CORR,EMER,OPER,PM
Work Order Class:

WO #		Asset ID		Asset Description		Location Description		WorkOrder		PM Schedule		Work Order Description		Workorder Details				WorkLog Detail	
WO #		Asset ID		Asset Description		Location Description		Type	Class	FEQ	Units	Work Order Description		Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail	
256234		000028118		GENERATOR DIESEL WATER MAIN PS		5823, Little Current WWT/L Facility, Power Generation, Power Generators Permanent		PM	Refurbish/ Replace/Repair	1	MONTHS	Water Main PS Diesel Generator Inspection/Functional Test (1m/y) 5823		COMP	12/1/21 12:00 AM	12/15/21 02:20 PM	12/15/21 02:20 PM	Water Main PS Diesel Generator Inspection/Functional Test (1m/y) 5823	
2581466				Little Current Wastewater Treatment Lagoon				CAP	Inspection	0		Sewage flow inspection		COMP		12/13/21 10:03 AM	12/24/21 10:29 AM	Inspection of Sewage flow, was confirmed to be an "over flow" of increased flow of sewage. It T's inside the chamber, which the flow continues down the T, to a 90° into the trough. When the T - 90, can handle the flow. Comes out of the over flow. No Leak confirmed. Regular sewage intake.	

Workorder Summary Report

Report Start Date: Dec 1, 2021 12:00 AM
 Report End Date: Dec 31, 2021 11:59 PM
 Location: 6279*
 Work Order Type: ADMIN,CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

WorkOrder				PM Schedule		Workorder Details				WorkLog Detail			
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	
2561251	0000228229	PANEL ALARM/ DIALER 01 PLANT SHEGUANDAH WTP	6279, Sheguindah WTP, Process, Process Control & Monitoring	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6279	COMP	12/1/21 12:00 AM	12/15/21 01:50 PM	12/15/21 01:50 PM	Critical Alarm/Dialer Testing (1m) 6279
2561276			6279, Sheguindah WTP, Process, Disinfection	PM	Calibration	1	MONTHS	UV Sensor Verification (1m/2y) 6279	COMP	12/1/21 12:00 AM	12/15/21 01:52 PM	12/15/21 01:52 PM	Critical Alarm/Dialer Testing (1m) 6279 test hi lo c12 press cw turbidity UV Sensor Verification (1m/2y) 6279
2561512			6279, Sheguindah WTP	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 6279	COMP	12/1/21 12:00 AM	12/15/21 01:44 PM	12/15/21 01:44 PM	Health And Safety Inspection (1m) 6279
2561608			6279, Sheguindah WTP	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 6279	COMP	12/1/21 12:00 AM	12/15/21 01:45 PM	12/15/21 01:45 PM	Health And Safety Inspection (1m) 6279 no issues Analyzer Chlorine Inspection/ Service (1m) 6279
2561729			6279, Sheguindah WTP	PM	Calibration	1	MONTHS	Analyzer Turbidity Inspection/ Service (1m) 6279	COMP	12/1/21 12:00 AM	12/15/21 01:47 PM	12/15/21 01:47 PM	Analyzer Chlorine Inspection/ Service (1m) 6279 clean and calibrated Analyzer Turbidity Inspection/ Service (1m) 6279
2562702			6279, Sheguindah WTP	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 6279	COMP	12/1/21 12:00 AM	12/15/21 01:48 PM	12/15/21 01:48 PM	TPM Inspection/Maintenance (1m) 6279 Analyzer Turbidity Inspection/ Service (1m) 6279 cleaned and calibrated all analyzers TPM Inspection/Maintenance (1m) 6279
													TPM Inspection/Maintenance (1m) 6279 performed ppm inspection

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WorkOrder				PM Schedule		Workorder Details				WorkLog Detail			
WO #	Asset ID	Asset Description	Location Description	Type	Class	FREQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	
2562711	0000228185	GENERATOR DIESEL SHEGUANDAH WTP	6279, Sheguindah WTP, Facility, Power Generation, Power Generators Permanent	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 6279	COMP	12/1/21 12:00 AM	12/15/21 01:56 PM	12/15/21 01:56 PM	Diesel Generator Inspection/ Functional Test (1m) 6279 Diesel Generator Inspection/ Functional Test (1m) 6279 full load test ok
2564005			6279, Sheguindah WTP	OPER	Compliance	1	MONTHS	WISKI Review (1m) 6279	COMP	12/1/21 12:00 AM	12/15/21 01:49 PM	12/15/21 01:49 PM	WISKI Review (1m) 6279 WISKI Review (1m) 6279 review input correct data
2580508			6279, Sheguindah WTP, Process	CALL	Compliance	0		6279 Sheguindah WTP High Turbidity Alarm	COMP		12/7/21 04:30 PM	12/7/21 08:30 PM	Dec. 07 High Turbidity Alarm • Called for high turbidity. Plant shut down as it should. • Raw water in flocc tank more turbid than usual and forming pinfloc. Backwashed both filters, turned up and verified/ tested PAC dosing. All ok! • Turbidities came back down once filters were clean. Raw water quality appears to be the cause of the issue. This is potentially due to high winds during the day coupled with plant startup. Dec. 08 Elevated Turbidities • Returned to site due to elevated turbidity levels but not high enough to yet trigger alarm. • Backwashed filters again. • Turbidities came back down once again and operated in a respectable range.
2581540			Sheguindah Water Treatment Plant	CALL	Refurbish/ Replace/Repair	0		Sheguindah Water Treatment Plant fire pump	COMP		12/10/21 05:00 PM	12/10/21 06:00 PM	Sheguindah Water Treatment Plant fire pump • Sheguindah Water Treatment Plant fire pump Called for fire pump alarm. Fire depart, using hydrants FP stood down after use

Workorder Summary Report

Report Start Date: Dec 1, 2021 12:00 AM
Report End Date: Dec 31, 2021 11:59 PM
Location: 6279*
Work Order Type: ADMIN,CALL,CAP,CORR,EMER,OPER,PM
Work Order Class:

WorkOrder				PM Schedule		WorkOrder Details				WorkLog Detail			
WO #	Asset ID	Asset Description	Location Description	Type	Class	REQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	
2581547		Sheguiandah Water Treatment Plant		CALL	Refurbish/ Replace/Repair	0		Sheguiandah Water Treatment Plant high filter turbidity alarm	COMP		12/10/21 10:15 PM	12/10/21 11:45 PM	Sheguiandah Water Treatment Plant high filter turbidity alarm
2582005		Sheguiandah Water Treatment Plant		CALL	Refurbish/ Replace/Repair	0		Sheguiandah Water Treatment Plant high filter 2 turbidity	COMP		12/13/21 07:00 PM	12/13/21 09:30 PM	Sheguiandah Water Treatment Plant high filter 2 turbidity
2582007		Sheguiandah Water Treatment Plant		CALL	Refurbish/ Replace/Repair	0		Sheguiandah Water Treatment Plant high filter 2 turbidity	COMP		12/14/21 12:45 AM	12/15/21 04:15 AM	Sheguiandah Water Treatment Plant high filter 2 turbidity
2582140		Sheguiandah Water Treatment Plant		EMER	Compliance	0		Scada Repairs Sheguiandah	COMP		12/16/21 10:10 AM	12/16/21 10:10 AM	Scada Repairs Sheguiandah -Scada Repairs Sheguiandah

Workorder Summary Report

Report Start Date: Dec 1, 2021 12:00 AM
 Report End Date: Dec 31, 2021 11:59 PM
 Location: 6279*
 Work Order Type: ADMIN,CALL,CAP,CORR,EMER,OPER,PM
 Work Order Class:

WorkOrder				PM Schedule		Workorder Details				WorkLog Detail			
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	
2582649	0000228215	PUMP DIAPHRAGM B ALUM SHEGUJANDAH WTP Alum	6279, Sheguindah WTP, Process, Mixing.	CORR	Refurbish/ Replace/Repair	0		6279 Sheguindah WTP Alum panel Failure	COMP		12/24/21 12:49 PM	12/24/21 12:49 PM	electrical operator reported system was not functioning at all and 2 pumps running at same time occasionally, found improper setting in pump#1, found bad relay in PLC for pump #1, used parts onsite to make repairs. work complete
2583521		Sheguindah Water Treatment Plant	Sheguindah Water Treatment Plant	CALL	Refurbish/ Replace/Repair	0		Sheguindah Water Treatment Plant high filter 2 turbidity	COMP		12/25/21 05:00 PM	12/25/21 07:00 PM	Sheguindah Water Treatment Plant high filter 2 turbidity
2583617		Sheguindah Water Treatment Plant	Sheguindah Water Treatment Plant	CALL	Refurbish/ Replace/Repair	0		Sheguindah Water Treatment Plant high filter 2 turbidity	COMP		12/27/21 11:00 AM	12/27/21 01:30 PM	Sheguindah Water Treatment Plant high filter 2 turbidity Clean both turbidimeters again and bow both filters Flow through turbidimeters ok

**Manitoulin Centennial Manor
Board of Management Meeting
Nov 18, 2021
(unapproved)**

Present:

Pat MacDonald, Hugh Moggy, Dawn Orr, Mary Jane Lenihan, Dan Osborne, Don Cook,
(Administrator); Keith Clement (Extendicare); Sylvie Clarke, (DOC),
Wendy Gauthier (Guest) Michael Erskine (Expositor) with Regrets Art Hayden

1.0 Call to order

1.1 Meeting called to order at 10:05 a.m. by Chair, Pat MacDonald.

2.0 Approval of Agenda

2.1 Motion put forward to approve the agenda

Moved Dawn Orr

Seconded Dan Osborne

....carried

3.0 Approval of Minutes

3.1 Motion put forward to approve the minutes of Sep 16, 2021

Moved Hugh Moggy

Seconded Mary Jane Lenihan

.....carried

4.0 Business Arising from Minutes

4.1 Snow Removal – Successful bidder is Mike Varey Excavating.

Price \$8868.65 + HST - \$10,021.58 the same price as last year.

Motion to accept bid:

Moved by Mary Kane Lenihan

Seconded by Dawn Orr

.....carried

5.0 Fundraising Update

5.1 Update Wendy Gauthier

Tree of Light, as of Oct 1 is at \$5285.25 - Goal set at \$25,000

A tree of lights donation package was given to each board member to take to their
respective municipalities,.

Wendy to be put on agenda for next 2 meetings.

Motion to approve Tree of Lights campaign:

Moved by Hugh Moggy

Seconded by Dawn Orr.

5.2 Dining Room update by Don Cook

New Tables are ordered

A grand daughter of one of the residents works in Sudbury as an interior designer and as
agreed to help coordinate the designing of the renovations for \$800.00. This expense
will be part of the project, and has the project is already approved no motion is needed
for the expense.

Her recommendations will be reviewed by resident's council and staff.

6.0 Correspondence

No new correspondence at this time.

7.0 Administrator's Report

7.1 Keith and Don to check with HR on the policy for the unpaid leave for those that have decided not to get vaccinated, to see if there is a time limited to how long they can stay on the leave and we still have to hold their job for them.

7.2 Motion to accept as presented

Moved by Hugh Moggy

Seconded by Dawn Orr

...carried

8.0 Extending Report

8.1 Financial Statements for Oct 2021

Motion to accept financial statements presented

Moved by Dawn Orr

Seconded by Mary Jane Lenihan

...carried

8.2 2022 Budget review

Budget review presentation by Keith

Don to send an electronic copy of draft budget to Art and other board members.

9.0 Capital Items

Capital to be removed from agenda and kept on the Administrator's report.

Reporting on expenditures and planning.

10.0 Annual Community Meeting

To invite mayors and reeves from the municipalities to a meeting

Possibly Feb 2022, to be discussed at Dec meeting.

11.0 Meeting Date

The next regular meeting will be Dec 16, 2021, at 10:00 AM in the Manor board room.

11.0 Adjournment

Meeting adjourned at 11:55

Manitoulin Centennial Manor
Board of Management Meeting
Dec 16, 2021
(unapproved)

Present:

Pat MacDonald, Hugh Moggy, Dawn Orr, Mary Jane Lenihan, Dan Osborne, Art Hayden
Don Cook, (Administrator); Keith Clement (Extendicare); Sylvie Clarke, (DOC),
Wendy Gauthier (Guest) Michael Erskine (Expositor)
Do to Covid-19, Meeting was conducted via teleconference.

1.0 Call to order

1.1 Meeting called to order at 10:05 a.m. by Chair, Pat MacDonald.

2.0 Approval of Agenda

Agenda revised to allow in-camera discussions to be at end of meeting

2.1 Motion put forward to approve the agenda

Moved Hugh Moggy Seconded Dan Osborne carried

3.0 Approval of Minutes

3.1 Motion put forward to approve the minutes of Nov 18, 2021

Moved Mary Jane Lenihan Seconded Art Hayden carried

4.0 Keith - OS

Moved to end of meeting

5.0 Business Arising from Minutes

5.1 Keith and Don to check with HR on the policy for the unpaid leave for those that have decided not to get vaccinated, to see if there is a time limited to how long they can stay on the leave, and we still must hold a position for them.

To check with Extendicare and left on agenda for January meeting.

5.2 Annual Community Meeting – Date to be discussed.

To be on agenda for January meeting for further discussion

6.0 Fundraising Update

6.1 Update Wendy Gauthier

From Jan 1, 2021 to date raised \$82,360.78

Some going to new TV, laptop and court yard project

Balance of \$54,354.29

Tree of Light, to date \$38,870.25 - Goal set at \$25,000

Motion to accept report:

Moved by Mary Jane Lenihan Seconded by Dan Osborne ...carried

Wendy to be put on agenda for next meeting.

6.2 Dining Room update by Don Cook

Had meeting with interior designer and waiting to hear back from her.
Tables have been ordered.

6.3 Board looking for someone to take over fundraising.

Don to check with HR for template to place ad in the paper for Volunteer to coordinate
Fundraising for benefit of residents.

7.0 Correspondence

No new correspondence at this time.

8.0 Administrator's Report

7.1 Motion to accept as presented

Moved by Hugh Moggy Seconded by Mary Jane Lenihan carried

9.0 Extending Report

9.1 Financial Statements for Nov 2021

Motion to accept financial statements presented

Moved by Art Hayden Seconded by Dan Osborne ...carried

9.2 Draft 2022 Budget

Motion to Approve 2022 Budget as presented

Moved by Art Hayden Seconded by Hugh Moggy carried

10.0 Meeting Date

The next regular meeting will be Jan 20, 2022, at 10:00 AM

4.0 Keith - OS

4.1 Motion to go "in camera"

Moved by Dan Osborn Seconded by Hugh Moggy carried

4.2 Motion to come out of "in camera" session

Moved by Hugh Moggy Seconded by Art Hayden ...carried

4.3 Motion to provide annual wage increases as discussed.

Moved by Dan Osborn Seconded by Hugh Moggy ...carried

11.0 Adjournment

Motion to adjourn at 11:50

Moved by Hugh Moggy