

AGENDA
A meeting of the Council of the Corporation
of the Town of Northeastern Manitoulin and the Islands
to be held on Tuesday, June 28th, 2022
Electronic Format at 7:00 p.m.

1. Call to Order

2. Approval of Agenda

Disclosure of Pecuniary Interest & General Nature Thereof

3. Minutes of Previous Meeting

- i. Confirming By-Law 2022-37

4. New Business

- i. Request for street closure - Northern Life Church

5. Correspondence

- i. Canada Post – Sheguiandah Post Office box updates

6. Minutes and Other Reports

- i. Manor Minutes
- ii. Library Minutes
- iii. Mayor's update

7. Adjournment

**THE CORPORATION OF THE TOWN OF
NORTHEASTERN MANITOULIN AND THE ISLANDS**

BY-LAW NO. 2022-37

Being a by-law of the Corporation of the Town of Northeastern Manitoulin and the Islands to adopt the minutes of Council for the term commencing December 4, 2018 and authorizing the taking of any action authorized therein and thereby.

WHEREAS the Municipal Act, S.O. 2001, c. 25. s. 5 (3) requires a Municipal Council to exercise its powers by by-law, except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS ENACTS AS FOLLOWS:

1. THAT the minutes of the meetings of the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands for the term commencing December 4th, 2018 and held on:

June 21st, 2022

are hereby adopted.
2. THAT the taking of any action authorized in or by the minutes mentioned in Section 1 hereof and the exercise of any powers by the Council or Committees by the said minutes are hereby ratified, authorized and confirmed.
3. THAT, where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the minutes mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council or Committees in the above-mentioned minutes, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing the taking of any action authorized therein or thereby or required for the exercise of any power therein by the Council or Committees.
4. THAT the Mayor and proper Officers of the Corporation of the Town of Northeastern Manitoulin and the Islands are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council or Committees as evidenced by the above-mentioned minutes in Section 1 and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of the Corporation of the Town of Northeastern Manitoulin and the Islands and to affix the seal of the Corporation thereto.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
28th day of June, 2022.

Al MacNevin

Mayor

Pam Cress

Clerk

The Corporation of the Town of Northeastern Manitoulin and the Islands
Minutes of a meeting of Council held Tuesday, June 21, 2022
Via Zoom at 7:00p.m

PRESENT: Mayor Al MacNevin, Councillors: Barb Baker, Al Boyd, Laurie Cook, Mike Erskine, William Koehler, Bruce Wood, Jim Ferguson, Dawn Orr

STAFF PRESENT: David Williamson, CAO
Pam Cress, Clerk
Duane Deschamps, Fire Chief
Reid Taylor, Manager of Community Service
Wayne Williamson, Manager of Public Works

Mayor MacNevin called the meeting to order at 7:00 p.m.

Resolution No. 157-06-2022

Moved by: J. Ferguson

Seconded by: A. Boyd

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands approves the agenda as presented.

Carried

Resolution No. 158-06-2022

Moved by: B. Wood

Seconded by: A. Boyd

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands now reads a first, second and third time and finally passes By-Law 2022-35 to adopt the minutes of Council for the term commencing December 4, 2018 and authorizing the taking of any action authorized therein and thereby.

Carried

Resolution No. 159-06-2022

Moved by: M. Erskine

Seconded by: J. Ferguson

RESOLVED THAT the Planning Authority of the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands conditionally approves the application for consent as applied for by Thomas Stringer, File Number 2022-04, subject to the following conditions;

1. Transfer of land form prepared by a solicitor and a schedule to the transfer of land form on which is set out the entire legal description of the parcel,
2. The applicant must deposit a Reference Plan of Survey in the Land Registry Office clearly delineating the parcels of land approved by The Town of Northeastern Manitoulin and the Islands in this decision and provide the Town Office with a copy.
3. Prior to final approval by the Town of Northeastern Manitoulin and the Islands, the owner provide confirmation of payment of all outstanding taxes.
4. All outstanding fees associated with this application including a fee of \$100 for each transfer of land and advertising cost.

Carried

Resolution No. 160-06-2022

Moved by: D. Orr

Seconded by: J. Ferguson

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands now reads a first, second and third time and finally passes By-Law 2022-36, being a by-law to amend zoning on lots 21-25 in Sheguiandah Township, Concession 9, RP31R4120 from Quarry to Rural as per file # 2022-04 zbl.

Carried

Resolution No. 161-06-2022

Moved by: B. Wood

Seconded by: A. Boyd

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands does now adjourn at 8:35 pm.

Carried



NORTHERN LIFE -CHURCH-

To Mayor Alan MacNevin & Deputy Mayor Laurie Cook,

We are happy to let you know that our annual Soap Box Derby is coming back for Haweater Weekend 2022! After 2 years not being able to host our Soap Box Derby we are back and are looking forward to our best year yet! Since we last ran the Soap Box Derby our church has a new name (**Northern Life Church**) & a new Pastor. Jason Snider is the Lead Pastor of Northern Life Church and we are excited to join Haweater Weekend 2022 with our Soap Box Derby.

Similar to past years we'll be hosting the Soap Box Derby for kids aged 5-11 just like our church use to (Gateway to Life Church).

The Soap Box Derby will be held on Saturday, July 30 from 9am-12pm and this year we hope to have 100+ participants in the Soap Box Derby. Each year our goal is to give out prizes to every participant as well as Grand Prizes for the top four (4) finalists in the Soap Box Derby.

We are formally requesting that a portion of Vankoughnet St E be closed between our church building at 22 Vankoughnet St. E & the Little Current Lions Club Building. From 9am -12pm on July 30 (Haweater Weekend 2022).

We've been informed that this issue needs to be added to an upcoming town council agenda for approval. Would you please consider this on an upcoming Town Council meeting as soon as possible.

Should you have any questions please feel free to contact me or have one of your representatives contact me so that I can give you further information.

Sincerely Pastor Jason Snider,

Email: jason@northernlife.church
Phone: 705-869-1700

Dave Williamson

From: BRIDGES, James <James.Bridges@canadapost.postescanada.ca>
Sent: June 20, 2022 9:55 AM
To: Mayor Al MacNevin; Dave Williamson
Cc: JANICKI, Robert
Subject: Sheguiandah: updating mail addresses for 116 Points of Call

Good morning Mayor MacNevin, Mr. Williamson,

I hope you both had a good weekend. I am reaching out today to advise of an upcoming project that Canada Post will be undertaking to provide updated mailing addresses for the 116 Points of Call that were impacted by the closure of the Sheguiandah Post Office.

When the Post Office closed, the 116 Points of Call were moved into a Community Mailbox mini-park, however they continued to use their old PO Box address instead of their civic or residential address. The goal of this project is to enable the customers residing at these 116 Points of Call to use their civic or home address as their mailing address moving forward. This will make accessing government services & shopping online much easier for the affected customers.

That said, please find below some of the project details. Once we commence the project, my colleague, Robert Janicki (copied) will be contacting the municipality to share any updated addressing data so that municipal records are up-to-date.

Project Details

- All POCs to have mailing address upgrade from **PO Box Numbering to Civic Addressing**
- **No postal code changes (keep code Sheguiandah code POP 1W0)**
- **No equipment changes**
- Mailing place name impacted: Sheguiandah
 - No changes to mailing municipality names
- Customers will be notified with a 30-day letter in **July 2022** that specifies the customers' civic mailing address and when to begin using it
 - Canada Post will also provide customers with free mail forwarding services for 1 year

I'm happy to discuss if you have any questions.

Best,

James Bridges

Manager, Government and Community Affairs (Central) / gestionnaire, affaires gouvernementales et communautaires (central)

Canada Post / Postes Canada

James.Bridges@canadapost.postescanada.ca

Cell: 343-550-5965



**Manitoulin Centennial Manor
Board of Management Meeting
May 19 2022
(unapproved)**

Present:

Pat MacDonald, Hugh Moggy (by phone), Dawn Orr, Art Hayden, Dan Osborne
Don Cook, (Administrator); Keith Clement (Extendicare); Sylvie Clarke, (DOC),
Michael Erskine (Expositor)

Corey Houle (Freelandt Caldwell Reilly- For Auditors Report)

With regrets – Mary Jane Lenihan

Do to Covid-19, In person meeting held at Little Current Recreation Centre

1.0 Call to order

1.1 Meeting called to order at 10:00 a.m. by Chair, Pat MacDonald.

2.0 Approval of Agenda

2.1 Add on 10 discuss summer meeting schedule

2.2 Motion put forward to approve the agenda

Moved Hugh Moggy

Seconded Dan Osborne

....carried

3.0 Approval of Minutes

3.1 Motion put forward to approve the minutes of Jan 20, 2022

Moved Art Hayden

Seconded Dawn Orr

.....carried

4.0 New Business

4.1 Presentation by Corey Houle from Freelandt Coldwell Reilly,
Audited Manitoulin Centennial Manor 2021 Financial Statements.

Motion to Approve Annual Audit of the 2021 Financial Statements

Moved Dan Osborne

Seconded Dawn Orr

.....carried

4.2 Corporate Credit Card for Manitoulin Centennial Manor

Don presented to the board the idea of getting a corporate credit card for one time purchases, so staff do not have to use personal credit cards and wait for reimbursement.

BMO requires a motion for the board to approve the card.

The board is in favour of the card but would like to see controls measure for use of card from Extendicare, before passing the motion.

4.3 Fuel Tender for 2022/2023

Motion to accept tender from McDougall Energy, based on lower delivery charge.

Moved Art Hayden

Seconded Dawn Orr

5.0 Business Arising from Minutes

5.1 Keith to resend training presentation:

Tracey Mulcahy the vice president of Assist and Trish Talabis the Director of Operations have set aside June 15th to attend a board meeting in person, and also attend the annual meeting.

Tracey will speak to the board regarding “Workday software” at the board meeting.

6.0 Fundraising Update

5.1 Court Yard Project-

- Continuing to work with trades to have everything ready when work starts Aug 1st
Julie will use the court yard for programing up until then

Met with benefactor to discuss tender and contractor and they are comfortable to move ahead with project.

Met with Contractor and he is happy with the access to the property from Low Island side, and is ready to get started when the ground is ready to begin the work.

I am checking with electrical contractor, plumber and regulatory bodies to make sure everything is in place for when the contractor starts.

5.2 New Fundraising project Dining Room

The design and colour scheme is in place so I am getting final pricing on material and have contacted contractors for pricing on lablour.

7.0 Correspondence

7.1 RSVP to annual meeting

Dan Osborne & Jack Clark from Gore Bay attending

Hugh Moggy stated he will be attending

7.2 Letter regarding a legal issue, information will be provided to the board in camera at end of meeting

8.0 Administrator’s Report

8.1 Attached Report

Received ONA Arbitration report yesterday May 18/2022

Board requesting revised engineer report to be reviewed with Dan Woods to see what is still need for capital projects?

Motion to accept

Moved by Dawn Orr

Seconded by Art Hayden

....carried

9.0 Extendicare Report

9.1 Financial Statements for Apr. 2022

Motion to accept financial statements presented, showing unaudited year end.

Moved by Art Hayden

Seconded by Dawn Orr

...carried

10.0 Meeting Date of Next Meeting: Jun ? 19, 2022

It was decided that as the annual meeting is on June 15 at 7:00 P.M. at the Mindemoya community centre and June board meeting would fall on June 16, that the June board meeting would be moved to June 15 at 5:00 P.M. at the Mindemoya community centre.

Timelines will be added to the agenda for the board meeting to ensure it is finished on time for the annual meeting.

Don will pick up pizza and Caesar salad from the Grill & Chill in Mindemoya, to have at the board meeting.

11.0 Motion to go in Camera

11.1 Moved by Dawn Orr	Seconded by Dan Osborne	...carried
------------------------	-------------------------	------------

11.2 Motion to come out of in Camera

Moved by Dan Osborne	Seconded by Art Hayden	...carried
----------------------	------------------------	------------

12.0 Adjournment

Motion to adjourn

Moved by Hugh Moggy

May 17, 2022

Treasurer's Report:

Sheryl Wilkin, Treasurer, reviewed the financial statement for the month ending April 30, 2022.

Moved by: John Royal

Seconded by: Maureen Armstrong

Resolved that the financial report for the month ending April 30, 2022, be adopted. (cd)

Sheryl Wilkin also informed the board that the administration fee for the library would increase to \$2,400 in 2023. For several years the fee has been \$900, though \$1,200 had been budgeted for this expense prior to the 2022 budget review and amendments.

Librarian's Report:

Presented by Library CEO, Kathy Berry.

Moved By: Maureen Armstrong

Seconded by: John Royal

Resolved that the Librarian's Report be adopted. (cd)

Reports of Committees:

Finance Committee: Did not meet

Policy Committee: Nonsynchronous review of policies via email resulting in the annual review of Policy HR-09 Health and Safety and Policy OP-04 Safety, Security and Emergencies. These policies were both submitted for board approval without changes.

The Fundraising, Programs and Special Events Committee will meet to discuss progress and review fund raising ideas.

New Business:

Moved by: Mike Easton

Seconded by: Rosemary Burnett

Resolved that, having reviewed Policy HR-09 Health and Safety, the Board approve its continuation without change until the scheduled next review. (cd)

Moved by: Maureen Armstrong

Seconded by: John Royal

Resolved that, having reviewed Policy OP-04 Safety, Security and Emergencies, the Board approve its continuation without change until the scheduled next review. (cd)

Next meeting date: June 21, 2022

Adjournment:

Moved by: Maureen Armstrong

Resolved that this meeting be adjourned at 4:41 p.m. (cd)

Ned Martin

Chairperson

Kathy Berry

Secretary