

Town of Northeastern Manitoulin and the Islands

Winter Sand Quotation

Quotation Number/Name: Sand Quotation

Sealed Quotations will
be received by: The Corporation of the Town of Northeastern Manitoulin
and the Islands

Quotation Closing Date: May 21, 2019

Quotation Closing Time: 12:00 p.m. per clock at Municipal Office

Quotation for: Supply & treat screened sand and retreatment of existing
stockpile to be delivered to the Sheguiandah Municipal
Garage Yard and Little Current Municipal yard

Location: Municipal Garage in Sheguiandah and Little Current

LOWEST OR ANY QUOTE NOT NECESSARILY ACCEPTED.

The contractor has carefully examined the conditions and specifications attached and referred to in this contract, and has carefully examined the site and work location, and understands and accepts the said conditions and specifications, and for the prices set forth in this quotation, hereby offers to furnish all labour, equipment and materials, except as otherwise specified in the contract, to complete the work in strict accordance with said conditions and specifications.

Attached to this quotation is a certified cheque, in the amount of 10% of the total quotation, made payable to the municipality. The proceeds of this cheque shall, upon acceptance of the quotation, constitute a deposit which shall be forfeited to the municipality, if the contractor fails to file with the municipality, an executed form of agreement for the performance of the work, in accordance with this quotation, within ten (10) calendar days from the date of Acceptance of Quotation.

It is agreed that the quotation quantities are estimated only and may be increased or decreased by the municipality without alteration of the quotation price. However, such increases or decreased shall not exceed 20%

This offer shall be irrevocable for a period of thirty (30) calendar days following the date of quotation opening.

I/We (the contractor) promise to perform the work without undue delay and complete 100% of the work by August 30, 2019

**Name of Individual or Firm
(hereinafter referred to as
the Contractor)**

Address:

**Signature of Person
Signing for Firm**

Date:

**Office of Person
Signing for Firm**

Witness or firm Seal

QUOTING PROCEDURES

1. All inquiries, concerning the quotation, prior to quotation closing, shall be directed to **Municipal Office, Town of Northeastern Manitoulin and the Islands.**
2. Notification of Acceptance of quotation will be by telephone and written form of notice, to the address of the contractor used on the bid form. The Date of Acceptance shall be deemed to be the date of receipt of the Acceptance Notice by the contractor.
3. A quotation may be voided by superseding it with a later quotation or letter of withdrawal, prior to the closing date and time.

QUOTING REQUIREMENTS

1. A certified cheque, made payable to the municipality, in the amount of 10% of the total quotation must be submitted with the quotation, for deposit purposes. Deposit cheques of unsuccessful bidders will be returned within ten (10) calendar days of the quotation opening. The cheque of the successful bidder shall be retained until the municipality's acceptance of the completed work.
2. The successful bidder may file with the municipality a completed Performance Bond. The Bond shall be signed and sealed by a recognised bonding company, in the amount of 100% of the total estimated quotation. Upon receipt of such a bond, the municipality will return the contractor's quotation deposit.
3. The successful bidder shall deliver a certified copy of the firm's Public Liability and Property Damage insurance policy for the work, within ten (10) calendar days of receiving the Acceptance Notice. Coverage shall be at least \$1,000,000 per accident in the name of the municipality. Failure to provide such proof shall result in cancellation of the contract and forfeiture of the bid deposit.
4. The successful bidder shall also deliver proof of Workplace Safety and Insurance coverage, within ten (10) calendar days of receiving the Acceptance Notice.

BASIS OF REJECTION OF QUOTATION

Quotation not conforming to the following requirements will be disqualified:

1. Quotation must be legible, in ink, by typewriter or by printer.
2. Quotation must be in possession of the municipality by the closing date and time.
3. Quotation must be on form provided.
4. Quotation must be signed and sealed by an authorized official of the bidding organization. A joint quotation must be signed and sealed by each company.
5. All items must be bid.
6. Quotation must not be restricted or modified in any way.
7. Certified deposit cheque equal to 10% must be included

FIGURE #1: QUOTATION

Item No.	Item Description	Unit	Quantity	Unit Price	Total
1	Supply & Treat screened sand & stockpile at the Sheguiandah Yard	m ³	2000		
2	Supply & Treat screened sand & stockpile at the Little Current Yard	m ³	400		
3					
4					
HST					
TOTAL ESTIMATED					
QUOTATION					

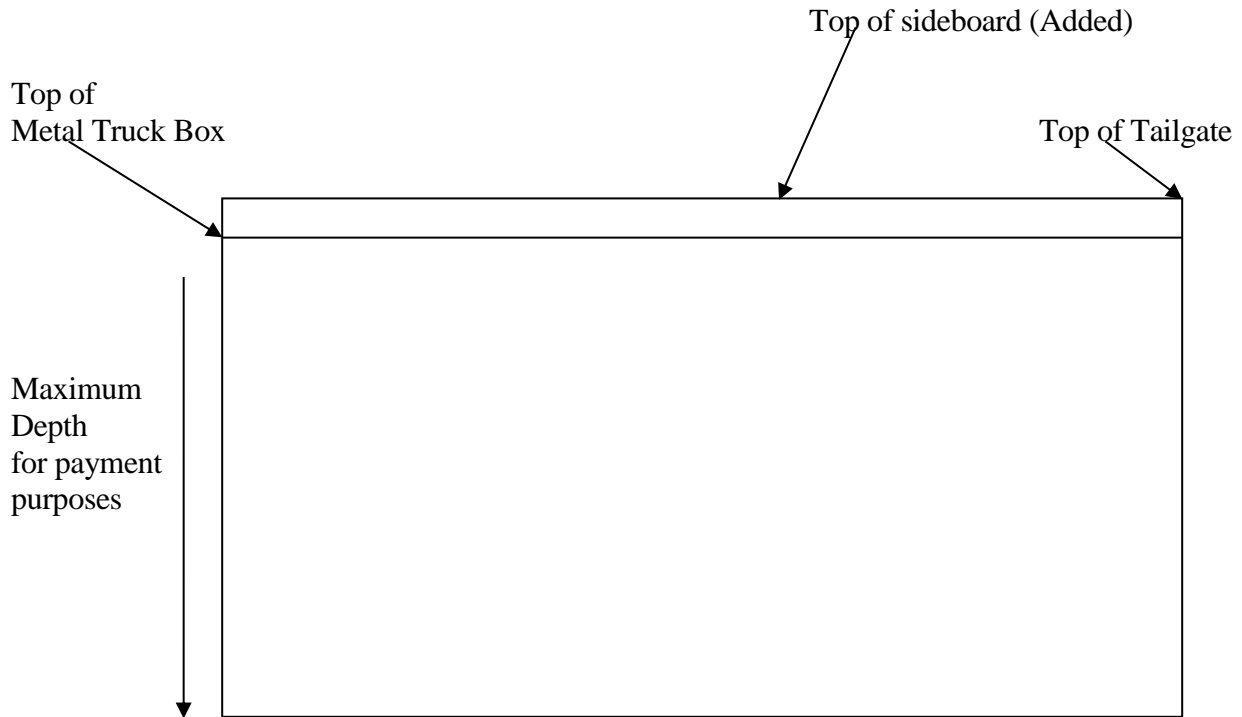
Note to Municipality:

Municipality to fill in material type. List separate items for Supply and Apply, Stockpiled and Off-Belt materials. The Municipality should not call for an Off-Belt Item, unless the Municipality designated as pit/quarry as being available to the Contractor for use on the Contract, and specifies the designated pit/quarry as the Off-Belt pickup location. Where payment by the cubic metre is specified indicate whether the "End Area" or "Truck Box" Method will be used.

*** Truck Box Measurement - Pre-determined Truck Capacities**

The depth of sideboards shall not be included in the measurements to determine "Pre-determined Truck Capacities". The depth of the box for payment purposes will be to minimum distance (from the top of the metal box to the bottom) measured at random intervals between the front of the box and the tailgate.

Sideboards of sufficient height will be required to ensure that trucks can be loaded to the pre-determined capacity and to avoid spillage over the sides during hauling.



PITS/QUARRIES AVAILABLE FOR USE UNDER THE CONTRACT

The following pit/quarries are under license to the Municipality and may be used by the Contractor, for contract purposes. The Municipality does not guarantee that sufficient quantities of acceptable material are available in any of the pit/quarries listed to satisfy contract requirements. (Also see Form M-100 Subsections 102-2). The Contractor shall not use an alternative location, where an "Off-Belt" quantity is required in one of the Municipally supplied pits/quarries listed below. Pit/Quarries not listed below may be used for Supply & Apply or Stockpile materials. Stockpile locations shall not be changed. Where unlisted pits/quarries are used by the Contractor shall be responsible for obtaining permits etc. and all associated costs for using the non-listed pit/quarry shall be the Contractor's.

FIGURE #2: PITS AVAILABLE FOR USE ON THE CONTRACT

Pit #1 - Name Location: _____

Pit #2 - Name/Location _____

Pit #3 - Name/Location _____

FIGURE #3: LOCATION OF ITEM WORK

Item	Quantity			Unit	Location (see Figure #2 for Pits referred to by Number)
	Supply & Apply	Stockpile	Off-Belt		

(Municipality to list each Apply location, Stockpile location and Off-Belt pick-up location. For Apply work also specify depth of granular material to be applied in cubic metres).

GENERAL CONDITIONS

1. Ontario Provincial Standard Specifications and Form M-100

Form M-100 "General Conditions of Contract" and the Ontario Provincial Standard Specifications listed below apply on this contract, unless otherwise stated in the attached quotation documents. The particular revision in effect at the time the contract is advertised shall apply. Where further detail or clarification is required reference shall be made to the appropriate Ontario Provincial Standard Specification below or to Form M-100. Form M-100 and the following specifications are available for review at the office of the municipal clerk copies may be obtained from the Ministry of Transportation in Downsview, Ontario.

- (i) OPSS Form 314 Construction Specification for untreated granular subbase, base, surface, shoulder, bituminous pavement, edge ramping and stockpiling.

- (ii) OPSS Form 502 Construction Specification for weighting of materials

- (iii) OPSS Form 1001 Material Specification for aggregates - general

- (iv) OPSS Form 1010 Material Specification for aggregates - granular A,B,C,D 16 mm crushed type B, and select subgrade material

- (v) OPSS Form 304 Construction Specifications for single and double surface treatment

- (vi) OPSS Form 1103 Material Specifications for Emulsified Asphalt

- (vi) OPSS Form 543 Construction Specification for Traffic Control Signing

2. Payment, hold back, and completion

Section 8.02 of the OPSS General Conditions is amended as follows:

As soon as possible following the certification of completion of the contract, the municipality shall prepare the final estimate and submit it for certification by the contractor and any subcontractors. The contractor shall return the certified final estimate and Workman's Compensation Board clearances within thirty (30) calendar days.

Hold back, not including an amount retained for unresolved claims, will be released to the contractor forty-five (45) calendar days after certification by the municipality that the contract is "Complete". (See the Construction Lien Act).

3. Performance Evaluation

Failure to execute the contract in a competent manner shall result in the bidder's disqualification from bidding on the municipality's contracts for a period of two (2) years.

4. Engineer, Authority, Ministry, Municipality and Manitoulin Road Superintendent Association.

The terms Corporation, Inspector, Engineer, Authority, Municipality and Ministry shall be deemed to be the Manitoulin Road Superintendent Association

CONSTRUCTION

1. Materials/Stockpiling

Granular particles must satisfy the requirements of Table 1 - Gradation Requirements and OPSS Forms 314, 1001 and 1010. Stockpiling shall conform with the requirements of OPSS Form 1001.

MEASUREMENT FOR PAYMENT

1.0 Granular Materials

Cubic Metre Measurement

Truck Box Method: Should Figure #1 indicate payment by the cubic metre Truck Box Method, the volume of materials will be measured loose by predetermined truck box capacities.

Loadings of each truck shall be kept to not less than the predetermined capacity. Each truck shall bear an identification symbol, followed by the capacity. A load ticket will be issued for each truck load, with the cubic metres for payment shown.

BASIS OF PAYMENT

Payment at the contract price shall be compensation in full for performing the work specified in the quotation item and for the supply of all labour, equipment and materials, except as otherwise provided in the quotation, necessary to complete the work to the satisfaction of the Municipality. Payment shall be made within 30 days of receipt of contractor's approved invoice.

COMPLETION DATE

The Contractor shall complete the work by: **August 30, 2019**

If the time limit above is not sufficient to permit completion by the contractor working a normal number of hours, the contractor shall make changes to permit the work to be completed by the above date. Additional costs incurred shall be deemed to be included in the price bid for the works.

If the work is not complete by the above date, or by an amended date allowed by an approved extension of time then the contractor agrees to pay the municipality a sum of \$200 per calendar day, for each day's delay in finishing work, as liquidated damages.